

Overview and Scrutiny Management Committee

Thursday 28 January 2016 at 2.00 pm

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors Cate McDonald (Chair), Sue Alston, Steve Ayris, John Booker, Tony Damms, Denise Fox, Bob Johnson, Pat Midgley, Chris Rosling-Josephs, Jack Scott, Sarah Jane Smalley and Geoff Smith

Substitute Members

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

PUBLIC ACCESS TO THE MEETING

The Overview and Scrutiny Management Committee comprises the Chairs and Deputy Chairs of the four Scrutiny Committees. Councillor Cate McDonald Chairs this Committee.

Remit of the Committee

- Effective use of internal and external resources
- Performance against Corporate Plan Priorities
- Risk management
- Budget monitoring
- Strategic management and development of the scrutiny programme and process
- Identifying and co-ordinating cross scrutiny issues

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Emily Standbrook-Shaw, Policy and Improvement Officer, on 0114 27 35065 or email emily.standbrook-shaw@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AGENDA
28 JANUARY 2016**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meetings**
To approve the minutes of (a) the scheduled meeting of the Committee held on 25th November, 2015 and (b) the special meeting of the Committee held on 10th December, 2015
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Revenue Budget and Capital Programme Monitoring Report**
Report of the Interim Director of Finance
- 8. Performance Update**
Report of the Director of Policy, Performance and Communications
- 9. Scrutiny Committees - Work Programme Overview**
Report of the Policy and Improvement Officers
- 10. Issues Arising from Scrutiny Committees**
Chairs of the Scrutiny and Policy Development Committees to report
- 11. Work Programme 2015/16**
To note that there is one remaining scheduled meeting of the Committee – on 17th February, 2016, at 10.00 am – to consider the Revenue Budget and Capital Programme proposals for 2016/17
- 12. Date of Next Meeting**
The next meeting of the Committee will be held on Wednesday, 17th February, 2016, at 10.00 am, in the Town Hall

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

New standards arrangements were introduced by the Localism Act 2011. The new regime made changes to the way that members' interests are registered and declared.

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.
- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) -
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in

land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or

- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council's website as a downloadable document at -<http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests>

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal Services on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk

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Overview and Scrutiny Management Committee

Meeting held 25 November 2015

PRESENT: Councillors Cate McDonald (Chair), Sue Alston, Steve Ayris, John Booker, Tony Damms, Pat Midgley, Chris Rosling-Josephs, Jack Scott, Sarah Jane Smalley and Geoff Smith

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1. APOLOGIES FOR ABSENCE

1.1 An apology for absence was received from Councillor Denise Fox.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting of the Committee held on 30th July 2015, were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Alan Kewley raised three questions and responses were provided, as follows:-

(a) Please clarify how members of the public and community groups can influence the content and priorities of the Council's Scrutiny Committees' work programmes?

The Chair stated that members of the public and community groups can influence the Council's Committee agendas in a number of different ways, including raising questions at meetings of the Council, Cabinet or Committee meetings.

(b) Please clarify the overview role of this Committee?

Response – The role of this Committee, as stated clearly on the Council website, was to provide an overview and co-ordinating role regarding the four Scrutiny and Policy Development Committees, rather than challenge the Committees.

(c) Please clarify who is responsible for the overall effectiveness of the Council's statutory duty for self-scrutiny?

The Chair stated that the Leader of the Council (Councillor Julie Dore) and the

Chief Executive would be responsible for the overall effectiveness of the Council's statutory duty for self-scrutiny whilst Councillor Cate McDonald, as Chair of this Committee, and Michael Bowles (Head of Elections, Equalities and Involvement) were responsible for the day-to-day function of scrutiny.

- 5.2 Neil Fitzmaurice questioned whether the Committee was aware that certain important items that used to be considered annually by Scrutiny Committees no longer do so, meaning that partner organisations are no longer seen to be publicly accountable? In the case of certain conservation charities responsible for large areas of public land, there has been an obligation to appear annually before a Scrutiny Committee, which has been simply ignored. What can this Committee do to restore accountability and scrutiny?

The Chair stated that it was no longer the role of Scrutiny Committees to scrutinize individual Service Level Agreements, as it had been in the past. However, members of the public could raise questions at Council or Cabinet meetings with regard to specific agreements. If it was then decided that the relevant Scrutiny Committee should scrutinize any agreements, the Committee would have to determine whether this would be prioritised over other topics which the Committee had agreed to scrutinise.

6. HOW SHEFFIELD CITY COUNCIL WOULD LIKE TO DO BUSINESS

- 6.1 The Committee received a report of the Interim Executive Director of Resources seeking its views, as part of a consultation exercise, with the aim of refreshing and, in cases, developing, the Council's procurement policies and supporting processes on engaging, procuring and managing relationships with its suppliers. The policy, which currently had a working title 'How Sheffield City Council would like to do Business', stated that the Council would like to do business in a manner that maximised the benefits for the City, and covered three key themes - ethical, efficient and effective. The report was supported by a presentation from Marianne Betts, Director of Commercial Services, and also in attendance for this item was Councillor Ben Curran (Cabinet Member for Finance and Resources).
- 6.2 The report stated that a culmination of activities had resulted in the opportunity for the Council to review its policies and processes holistically in regard to engaging, procuring from, and managing its supply chain, with such activities including changes in legislation, issues raised by Members, officers and the public regarding topics such as tax compliance, ethical procurement, grave misconduct, Living Wage and blacklisting, and the appointment of a new Director of Commercial Services. The report set out a number of considerations, policy development ideas and detail of what the review could mean for the people of Sheffield
- 6.3 Councillor Ben Curran referred to the public question raised, and a petition submitted to, the Council meeting held on 1st October 2014, relating to the Council's contracts with G4S, as well as the Notice of Motion moved by himself, at that meeting, regarding procurement and corporate tax compliance. Councillor Curran, whilst apologising for the delay in producing the report as the basis for a draft policy, stated that he would now like to listen to the views of Members and the public as part of the review of the Council's procurement policies and processes.

- 6.4 As part of the presentation, Marianne Betts reported on the opportunities the Council was trying to create, which included a cohesive and balanced suite of supplier-focused policies and protocols. She stated that the policies should be developed in the context of each other, and result in a common-sense approach that was compelling to the City as a whole, suppliers and the Council, create an environment that allowed some flexibility to reflect changing priorities, maximise opportunities within existing constraints and reduce the chances of 'avoidable' risks occurring.
- 6.5 Hilary Smith, Stop G4S Campaign, put forward her views, on behalf of the campaign, referring specifically to the Council's ethical procurement policy. She referred to the petition presented to the Council meeting in July 2014, at which time they were informed by Councillor Ben Curran that he hoped that Sheffield's policies were such that companies who behaved like G4S would not get contracts with the Council, unless they changed their behaviour. Ms Smith stated that they were obliged to resubmit the petition to the Council meeting in October 2014, after being informed that the Council did, indeed, have contracts with G4S, and the campaign supported the Motion submitted by Councillor Curran at that meeting which, amongst other things, explicitly noted the guiding principles on business and human rights, which the campaign had drawn to the attention of the Council. Ms Smith also referred to that part of the Motion directing the Chief Executive to produce a report on a proposed review of the Council's procurement policy which, amongst other things, "limited the opportunity in the Council's procurement process for companies who commit gross misconduct". She stated that they were well aware, and supported the fact that this process was not just about G4S, but stressed that they were as committed as anyone to ensure that any company that violated human rights and failed to operate in an ethical manner did not benefit from contracts with the Council. Ms Smith stated that, whilst they welcomed and supported the idea of this Committee being actively involved in the process of developing a draft policy, they expressed concerns at both the delay in drafting such a report, as well as the lack of substance contained in the report. Ms Smith stated that a key issue was how the Council defined 'grave misconduct' and proposed that the Council should adopt a policy whereby grave misconduct included activity which violated key conventions (or incorporated into UK law), and also included activities or omissions which 'aided or abetted' the committing of crimes.
- 6.6 Members of the Committee raised questions and the following responses were provided:-
- In the last year, the majority of providers appointed by the Council paid the Living Wage, or above but, to date, the Council was unable to directly reward or incentivise any companies that paid the Living Wage through the evaluation of its procurement processes, for example, by attributing "bonus points", due to the legal constraints within the EU Procurement Regulations. However, it was recognised that further work needed to be undertaken to understand when the Council could place living wage as a requirement within its tender requirements to the market.

- Contract management was high on the Council's list of priorities in terms of its procurement policy. The Council had experienced issues with regard to contract management in the past, and had established a forum to look into, and resolve these issues.
- With regard to ethical procurement, one part of the proposal was to introduce a code of conduct. The intention was that the obligations should flow down the full supply chain, from the principal contractor, who would then be responsible for filtering down the terms of the contract to sub-contractors. If applied, the code of conduct would be embedded as a contractual requirement, and enable the Council to audit the performance of the supplier against the code of conduct. It was accepted that several of the larger contractors comprised a complicated network of sub-contractors, and that it was very difficult in terms of when the Council should take action in terms of one of the company's sub-contractors not acting ethically. There was a need, as part of the review process, to draft a clear framework/approach in engaging suppliers and monitoring performance against the code of conduct, which would provide the Council with guidelines as to when such action should be taken. The approach should take into account resource implications, risk and enable flexibility in decision-making, where possible. There was a need to find a balanced approach as taking legal action often took a long time, as well as resulting in costs for the Council, and ongoing monitoring of each supplier would result in there being resource issues in terms of investment of time.
- It was hoped that, by having this review, future procurement processes and policies could focus on the three key themes - ethical, efficient and effective - which would have a positive impact on the City as a whole. As well as the three key themes, the Council would also continue to give consideration to the sustainability and commercial viability of contracts, together with the environmental impacts of contracts on the City.

6.7 In terms of ethical procurement, the Committee identified the following issues as needing to be considered as part of the policy review process:-

- The Committee expressed frustration at the time it had taken to reach this point, and looked forward to seeing further progress early in the new year.
- The Council, through the leader assessment and contract management processes, should consider rewarding contractors that pay the Living Wage. One way of doing this was by applying appropriate weighting in evaluating tenders, where possible, within the bounds of current legislation and case law.
- The strategy must achieve the right balance of priorities between a strong ethical stance and commercial risk
- The strategy needs to set out clear guidelines for sub-contractors, as well as main contractors. This will need to take into account "materiality".
- In terms of gross misconduct, the strategy needs to be clear on how to deal with large multi-national companies that have complex structures.

- The Council needs to identify any mechanisms that would enable it to push up ethical standards in its current contracts.
- 6.8 Hilary Smith expressed concerns that there had been little discussion in terms of the ethical conduct of contractors, and requested that the Stop G4S Campaign be part of the discussions on that element of the revised procurement policies and processes. She stated that if the Council planned to create a Code of Conduct in terms of ethical treatment in contracts, there was a need to tackle the behaviour of large companies. She also requested that the Campaign be informed of the timeline in terms of the implementation of the revised policy.
- 6.9 Marianne Betts stated that it was hoped a draft report could be produced early in 2016, which would contain all the different components of how the Council would like to do business, such as policies, processes and cost implications. She added that a proposed Code of Conduct would be appended to the report.
- 6.10 Members of the Committee raised questions of the other two key themes, and the following responses were provided:-
- The Code of Conduct would be one of a number of elements on the revised policy, not the sole solution.
 - In order to maximise benefits to the City's economy, one issue that was being looked at included breaking up the larger contracts into smaller elements in order to allow smaller, local companies, who would not normally have the manpower or resources, to tender for the contracts. There was a variety of suppliers and stakeholders across the City, both within the supply chain and outside of it currently in the process of being consulted with by the Council on the proposed approach. The Council was also looking to re-launch a rebranded 'Buy for Sheffield' in terms of engaging the Sheffield market and publicising what action the Council was taking to support the City's economy.
 - The policy development has to take into account constraints, but it was noted that below EU procurement thresholds, the Council had greater, not unlimited, discretion, and could make some stronger policy choices.
 - There was a recognition that the Council's supply chain was validly a "mixed economy" of supplier and contract types. In regard to longer-term contracts, the Council still needed to ensure best value across the contract term, therefore make educated and informed choices at the point of commissioning the arrangement.
 - One of the priorities was to look at how the Council could become a city exemplar in terms of procurement activity. The intention was to first look at what revisions the Council could make internally, but with a view to future collaborative activities. Whilst there were some good examples of collaborative procurements being undertaken currently, including a number of care support initiatives procured with the Clinical Commissioning Group, there had not been any detailed consultation with outside

organisations/stakeholders (non supply chain) on the revised policy as yet.

- Concern was noted at the use of potentially restrictive framework agreements. Frameworks had a clear value to the Council when used appropriately, and could often demonstrate value for money when you include the total cost of running a procurement exercise. Whilst some frameworks had restrictive terms, the large majority enabled the Council to tailor some heads of terms to its needs. The Council also engaged with key framework providers to build good relationships, and could have the ability to shape frameworks prior to going to market. The Council was not tied to the use of a particular framework and had the ability to commission services from the wider market, assuming this would result in better value for money.
- Depending on the nature of the contract, details of the different weightings could be included in the tender documents.

6.11 In terms of the other procurement areas, the Committee identified the following issues as needing to be considered as part of the policy review process:-

- Encouraging local procurement, particularly how we do it to maximise the Sheffield pound and achieve value for money.
- The Council should demonstrate leadership across the City in procurement, where appropriate; an aspiration of the strategy should be to embed and use these principles with partners across the City.
- The strategy should consider how the Council can deconstruct larger contracts to enable a wider range of providers to bid for them, particularly small/medium enterprises and the Voluntary, Community and Faith Sector.
- The strategy should be explicit and transparent about how the principles – effective, efficient, ethical – can be weighted and balanced against each other.

6.12 RESOLVED: That the Committee:-

- (a) notes the information contained in the report now submitted, the presentation now made and the responses provided to the questions raised; and
- (b) requests that the comments and views now made, and as summarised, be forwarded to the Interim Executive Director of Resources in order to provide a steer on the outline ideas for 'How Sheffield City Council would like to do Business' to enable the relevant policies to be shaped.

7. WORK PROGRAMME 2015/16

7.1 The Committee received and noted a report of the Policy and Improvement Officer setting out its draft Work Programme for 2015/16.

8. SCRUTINY COMMITTEE WORK PROGRAMME OVERVIEW

- 8.1 The Committee received and noted a report of the Policy and Improvement Officer setting out the draft Work Programmes for the four Scrutiny and Policy Development Committees, providing a comprehensive picture of planned scrutiny activity.

9. ISSUES TO RAISE FROM SCRUTINY COMMITTEES

- 9.1 There were no issues raised from any of the four Scrutiny and Policy Development Committees.

10. DATE OF NEXT MEETING

- 10.1 It was noted that (a) there will be a special meeting of the Committee on Thursday, 10th December 2015, at 4.00 pm, in the Town Hall, and (b) the next regular meeting of the Committee would be held on Thursday, 28th January 2016, at 2.00 pm, in the Town Hall.

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SHEFFIELD CITY COUNCIL

Overview and Scrutiny Management Committee

Meeting held 10 December 2015

PRESENT: Councillors Cate McDonald (Chair), Sue Alston, Steve Ayris, Tony Damms, Pat Midgley, Chris Rosling-Josephs, Jack Scott, Geoff Smith, Keith Davis and Aodan Marken

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1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received and substitutes attended the meeting as follows:-

Apology

Substitute

Councillor John Booker
Councillor Sarah Jane Smalley

Councillor Keith Davis
Councillor Aodan Marken

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. PUBLIC QUESTIONS AND PETITIONS

4.1 Members of the public raised questions and the following responses were provided:-

4.1.1 Nigel Slack

- (a) Can this Committee reasonably be expected to pass judgement on a deal that is still under negotiation?
- (b) Can this Committee reasonably be expected to pass judgement on a deal without evidence from the public consultation?

The Chair stated that the discussion and debate at the Committee meeting was an important democratic part of the Council's local consultation activity on the proposed agreement. The role of the Committee was to scrutinise proposals, and the Committee would be able to do this by listening to the comments and view of the independent witnesses. The Committee would not be making a decision on this issue, but would be asking challenging questions of the witnesses. The comments, views and thoughts of local people offered through the consultation would be included when the proposed Devolution Agreement was discussed at full Council.

4.1.2 Alan Kewley

(a) Election Process

(i) Who decides the election process – Local or Central Government?

The Chair stated that the proposed election process for the City Region Mayor would be decided by Central Government. The details of the proposed elections were set out in the Cities and Local Government Devolution Bill, which was currently moving through Parliament. It was expected to receive Royal Assent early in 2016. Amendments to the Bill were still being considered by Government and therefore, some of the proposals may be subject to change.

(ii) 'First past the post' or 'transferable votes' until the winner has 50%?

The Chair stated that again, this was set out in the originally tabled version of the Bill, which suggests – First Past the Post Voting - if there are two or fewer candidates and people would have one vote and Supplementary Vote System – if there were three or more candidates with voters given a first and second preference vote.

(ii) Term of office – how many years?

The Chair stated that, as set out in the Bill, the Secretary of State would introduce an Order to Parliament defining the terms of office of a Mayor, along with the dates of elections and the intervals between elections.

(b) During Term of Office

(i) How would the Mayor be held accountable?

The Chair stated that this was set out in the Sheffield City Region Devolution Agreement and the Cities and Local Government Devolution Bill, and stated that there would be direct elections, the City Region Overview and Scrutiny Committee would oversee the role, the Mayor's strategy would be to be subject to consultation with the Sheffield City Region Combined Authority (SCRCA) and the SCRCA could reject the strategies with a two thirds majority, and the Mayor's budget could be amended with a two thirds majority of the SCRCA.

(ii) Call-in procedure – e.g. could 'no confidence' vote by a SCR Scrutiny Committee?

The Chair stated that the Sheffield City Region had existing scrutiny arrangements, but the Cities and Local Government Devolution Bill would set specific requirements. There were no formal powers to hold a "no confidence" vote, including for local government scrutiny. However, this would not necessarily prevent a scrutiny function from making a statement indicating "no confidence" in a decision or people making that decision, but this would not result in any formal process.

4.1.3 Martin Brighton

Is it not the issue that, in keeping with the majority that voted for no elected Mayor, we should not be discussing the terms and remit of an elected Executive Mayor that the people have rejected?

The Chair stated that she was confident that this issue would be addressed in the course of the meeting, through the contributions of witnesses. Mr Brighton indicated that he was satisfied with this approach.

4.1.4 Peter Hartley

- (a) Who is the head or acting head of the Sheffield Benefits Service, what is their e-mail address and do the employees of the Service work for, or get paid by, Capita or Sheffield City Council?
- (b) Why are members of the public no longer able to follow Parliament in public libraries?

The Chair stated that she would refer the above questions to relevant Council officers and ensure that a written response was sent to Mr Hartley.

5. SHEFFIELD CITY REGION'S PROPOSED DEVOLUTION AGREEMENT

5.1 The Committee received a report of the Policy and Improvement Officer setting out details of the reasons behind, and the plans in respect of, this meeting, which was being held to consider the Sheffield City Region's Proposed Devolution Agreement, and would do so by looking at two broad questions:-

- What are the potential benefits of the proposed Devolution Agreement for Sheffield and the City Region?
- What additional powers are required from Government to generate the economic impact we are seeking?

5.2 The report contained background information and evidence comprising a report of the Council's Director of Policy, Performance and Communications, providing an overview on the proposed Devolution Agreement, the Sheffield City Region's Proposed Devolution Agreement and a summary of the IPPR North (Institute for Public Policy Research) document "The State of the North 2015: Four Tests for the Northern Powerhouse". As part of the meeting, the Committee would hear from a number of witnesses, giving a range of perspectives on the proposed Agreement, including:-

- The Sheffield Perspective - Councillor Julie Dore (Sheffield City Council Leader) and John Mothersole (Sheffield City Council Chief Executive)
- The City Region Perspective – Councillor Sir Steve Houghton CBE (Chair, Sheffield City Region Combined Authority) and Martin McKervey (Local Enterprise Partnership Board Member)

- External Perspective – Ben Harrison (Director of Partnerships, Centre for Cities)

5.3 The Chair reported on the format for the meeting, stating that this Committee would not be making a decision for or against the proposed Devolution Agreement, but that details of the comments and views arising from the meeting would be taken into consideration by the Council, who would make a decision at its meeting to be held on 3rd February, 2016.

5.4 The Committee received comments from the following witnesses:-

5.4.1 The Sheffield City Council Perspective

(a) Councillor Julie Dore

Councillor Dore stressed that it was only a proposed deal at the present time and nothing had been agreed or signed with the Government. A copy of the proposed Sheffield City Region (SCR) Devolution Agreement had been circulated to all Members of the Council, together with a summary briefing paper, providing an explanation as to what the Agreement would mean for the SCR. The proposed Agreement was the result of negotiations between SCR and the Government, based upon an initial request from SCR for new economic powers to be devolved to the City Region. SCR have argued that local politicians were better placed to understand the opportunities and challenges of the local economy than Ministers and civil servants in Whitehall. SCR made important initial steps under the last Government, agreeing some devolved powers through a City Deal, a Growth Deal and a 'mini' Devolution Deal. These marked the start of a process whereby more and more powers were devolved to local places. Councillor Dore stated that the latest proposed Devolution Agreement would lead to a continuous programme of devolution, which would hopefully deliver huge benefits for the City Region's economy. In terms of the proposed Agreement, she stated that the present terms offered SCR the best possible deal it could achieve at this time. However, SCR would continue to push for further devolution, where it would deliver better results for the local economy. Councillor Dore stressed the importance of the consultation, indicating that it needed to be meaningful and well-informed, and there was a need for clarity in terms of how the feedback from this meeting, and with regard to the whole consultation, was used in connection with the final decision taken on residents' behalf.

(b) John Mothersole

Mr Mothersole stated that whilst the content of the proposed Agreement had to be right for the City, and that what SCR was asking for needed to be fair and realistic, it was more important, at the present time, to focus on the concept of the Agreement. He stressed the importance of reaching the proposed Agreement, which would then provide opportunity for the City Region to further develop the existing contents and push for more devolved powers in future. SCR had been successful in securing long-term funding for economic growth and transport, the offer in the proposed Agreement on housing was not as much as the City Region

would like, and the offer regarding 16-18 vocational skills was not sufficient. If the proposed Agreement was signed, the City Region intended to push for further powers and funding in these two areas with the Government. The City Region had every confidence in being successful in these two areas on the basis that there was proof that there was an inadequate number of houses in the Region, and that employers were not satisfied in terms of the offer made with regard to 16-18 vocational skills. SCR would continue to push for further powers and funding, but the content of the Agreement, as it stood at the present time, would benefit the City Region hugely. Mr Mothersole concluded by stating that the Government had made it clear that it wanted economic growth in the North and also wanted a City Region Mayor.

(c) Members of the Committee raised questions on the Sheffield City Council perspective, and the following responses were provided:-

- The two-tier nature of the proposed Agreement in terms of the District Councils in Nottinghamshire and Derbyshire, had been identified as a potential issue. The full SCR area was not only the preferred geography, but was also the City Region's functioning economic geography, and SCR would continue to push for changes to enable those districts in the East Midlands to join SCR Combined Authority as full constituent members if they should wish to do so. There had been excellent relationships between all of the Councils during the last four to five years. A recent Government-backed amendment to the Cities and Local Government Devolution Bill would enable the District Councils in the East Midlands to become full members of the SCR Combined Authority without the need for agreement from their respective County Councils. The main focus of Sheffield City Council was to secure membership that represented the full functioning economic geography of the City Region.
- The content of the proposed Agreement was very clear, and all the details contained therein, relating to all the component parts, were publically accessible. The SCR was happy to back the proposed Agreement as it provided an opportunity to 'lock down' a deal ahead of the Government's Autumn Statement. The proposed Agreement was considered to be the best offer available to SCR at this time, accepting that there were some areas that needed further work, such as housing, 16-18 skills and governance arrangements. The Government had listened to the City Region's views regarding geographical issues, ie amendments to the Cities Bill, and SCR would continue to make the case to establish a coherent post-16 skills and training system in the City Region.
- If the elected Mayor model was agreed, it was likely that an allowance, which would comprise a revenue element of the £30m, would be made for the Mayor's office and operating costs, in addition to the current costs of operating Sheffield City Region.
- The veto issue regarding the elected Mayor was being worked on and, with Government agreement, could be considered as part of the SCR's development of a new Constitution.

- Any strategic planning issues taken by the SCR would be done so on a unanimous basis.
- The location of the HS2 station was not a strategic planning issue. It was fundamentally about maximising economic benefits, growth and jobs for the City Region.
- With regard to an amendment to the Government's Bill on the geography of their own regions, all the Authorities would be involved in the discussions regarding future plans for SCR. All the District Councils in SCR have indicated that they fundamentally wish to remain in the City Region.
- There had been consultation on devolution for the last few years and most people had made it clear that there has to be clarity with regard to the individual authority's powers and accountability.
- Whilst the SCR could request more funding and pursue further negotiations for devolved power, the ultimate power remained with the Government. The Government had invited devolution proposals from authorities all over the country, and had struggled to re-engage with the SCR until recently. Officers in the SCR and Whitehall need to continue to develop the detail that underpins the proposed "heads of terms" Agreement. It was very likely that a decision on the Agreement would be made, in February 2016, prior to all the detail being agreed.
- The initial funding of £30m would be additional money for the SCR, and the Region would have to be mindful that they should not be expected to take on any further powers without receiving the relevant funding to allow them to do so.

5.4.2 The City Region Perspective

(a) Councillor Sir Steve Houghton CBE

Councillor Houghton stated that, whilst there were a number of issues that needed resolving, the proposed Agreement provided a good opportunity for the SCR. The SCR had put forward an argument for devolution several years ago, so it was considered important to accept the current offer, and work to resolve any outstanding issues. He considered that this was the start of a long journey, with a considerable amount of work still to do, and hoped that there would be further stages in the future, whereby the SCR would receive further funding from the Government.

He believed that the offer on the table at the present time builds upon the progress made in the City Deal in 2012, Growth Deal in 2014 and the Devolution Deal in 2014. The proposed Agreement puts the SCR in a very advanced position, with access to long-term economic investment, which would be a first for the City Region. In the past, the SCR had only agreed short-term deals, between two and five years, but this Agreement would not only result in the Region receiving an initial £30m, but would provide an opportunity for further funding in the future.

Councillor Houghton stated that the proposed Agreement was particularly important following the announcement by the Chancellor of the Exchequer relating to the possibility of local authorities being funded in future by Business Rates and Council Tax, emphasising why it was vitally important to grow the City Region's economy.

(b) Martin McKervey

Mr McKervey reported on the benefits of the proposed Devolution Agreement from a private sector perspective, indicating that there was a strong feeling in the sector that such an Agreement would have huge benefits to the SCR, and that it has come at a crucial time. At the present time, SCR has a population of approximately 1.8 million and there were approximately 700,000 jobs. The Agreement would provide the SCR with the tools to improve the local economy, which was critical as SCR needs around 70,000 more jobs, 6,000 more businesses and needs to grow its Gross Added Value (GVA) by £1.3 billion over the next 10 years. The Agreement provides an excellent opportunity for the City Region to be able to achieve this.

Mr McKervey stated that it was vital that every young person was given the best opportunity to succeed in terms of education and employment, and stressed the need for all parties and sectors to be confident in terms of achieving economic success. He also stressed the need for the private sector to work closely with the public sector to achieve this, and reiterated a strong belief that decisions were better when made locally, and that the Government did not always make decisions with the best interest of localities at heart. The Agreement would provide an excellent opportunity for the SCR to change the dynamic in terms of local decision-making, and provide the chance to shape and control the City Region's future direction, particularly with regard to skills, business growth and transport, which were major drivers in terms of economic growth. In terms of the proposed Elected Mayor model, Mr McKervey stated that this would provide a framework within which all partners must work together.

(c) Members of the Committee raised questions on the City Region perspective, and the following responses were provided:-

- Previous regional arrangements, such as Yorkshire Forward, did not provide the SCR with the same level of powers that the proposed Devolution Agreement would. The proposed Agreement would result in much wider decision-making and investment control locally. The Agreement would also provide an opportunity for joining up a number of different programmes across the Region.
- As regards the non-constituent members of the SCR Combined Authority, ie the East Midlands districts, whilst not being able to speak on their behalf at this meeting, the Government's amendments to the Cities and Local Government Devolution Bill would give them the power to decide whether to become full or "constituent" members, which must be a positive step.
- There were arguments for and against the model of the elected Mayor, and it

was considered that if the Government was not going to move on this issue, it was more important that SCR received the investment, and the accompanying devolution powers.

- There was a desire, on the part of the private sector, for a strong business community, business growth and improved transport links, and it was considered that by signing the proposed Agreement, this would provide an opportunity for SCR to achieve these goals in the future.
- The view of the private sector was against having an elected Mayor, but it was appreciated that the most important thing was to make the most of this opportunity and move on.
- Whilst it was accepted that the investment and heads of terms in respect of a number of the policy themes were fairly modest, it was not considered that SCR was being set up to fail as it was just as much in the Government's interest for the devolution proposals to be successful. This was considered as the starting point, and further negotiation could result in improved investment for the SCR.
- Whilst it was accepted that the promised investment in terms of infrastructure was not proportionately as much as provided in London, again, it was considered as a good start, and further negotiations could result in additional funding in this area. 40% of the funding allocation was revenue funding, and efforts were being made to see if this could be used for borrowing and leveraging additional funding. There was a need to be creative and inventive in terms of how the funding was invested. The view of the private sector was that it does not consider that SCR was being set up to fail by the Government, and again, whilst it was accepted that £30m a year was not enough to deal with all the issues, it was a start, and the SCR could build on this momentum.
- It was very important that young people had the necessary skills when entering the job market, and if they had the relevant skills, this would have huge benefits for economic growth in the SCR. There was a huge desire within the business community to help deal with the skills shortage. The proposed Agreement would provide an opportunity for people in the SCR to be able to access the type of training they need to get jobs, further their careers and increase their incomes. There were positive signs in terms of how the business community and the universities were working together, particularly in connection with the retention of graduates in the city and engagement in the management sector in connection with the importance of apprenticeships and the creation of opportunities for children leaving school. It was acknowledged that the city was not going to attract inward investment unless there was a good skills base.

5.4.3 An External Perspective

(a) Ben Harrison

Mr Harrison stated that he had been a keen supporter of devolution over the last few years, as well as being an advocate for the benefits of City Region Elected mayors. The proposed Agreement had provided an opportunity for locally elected representatives to respond to the Government and it was a good base on which to build on. Although not all senior Government figures were in favour of the devolution proposals, a number had championed the proposed Agreement. The direct accountability of a City Region elected Mayor was considered very important, as it provides direct accountability, and the ability to champion a given area.

Most importantly, the proposed Agreement focuses on the main economic drivers of the Combined Region, and will be important for the national economy, as well as at a local level. In terms of future local government funding, it was becoming ever more important for city regions to have control of the drivers of growth and be able to invest in local economic priorities. The ability to invest for the long-term was a very important step in terms of delivering long-term change, and the proposed Agreement should be viewed as the next step in a long journey. Mr Harrison referred to the Greater London Authority (GLA), indicating that the functions included as part of the present Agreement were very different to how it was when the GLA was first established, and that the GLA was able to take on strategic functions, such as housing.

He concluded by stating that if all the authorities signed up to the Agreement, there would be a need for comprehensive discussions in terms of future funding, as well as on geographical and governance issues.

(b) Members of the Committee raised questions, and the following responses were provided:-

- As part of future negotiations, there were likely to be changes and more detail developed underneath the heads of terms in the proposed Agreement, as well as the need to resolve the outstanding issues regarding geography and governance. It was also important for SCR to ensure that the Government did not retract on any of the promises it had made as part of the Agreement. It was acknowledged that there would be a need for a degree of equalisation to address imbalances across the country as fully localised Business Rates become a major part of local government funding in the future.
- There was a need to be able to pool resources across the SCR and push for further fiscal devolution.
- Whilst SCR was not the biggest city region, it was an important part of the northern and wider UK economy. Improved links to London remain important, as well as fast connections to other cities.
- Cities are the driving force of the national and global economy and therefore, the different areas of SCR would play different roles within the success of the local economy. As the big city in the City Region, a thriving Sheffield would result in benefits for the other places.

5.5 In conclusion, the Chair confirmed that a decision on the proposed Agreement would be made by the Council at its meeting to be held on 3rd February 2016.

5.6 RESOLVED: That the Committee:-

- (a) noted the contents of the background information and evidence submitted at the meeting, together with the comments made by the five witnesses and the responses to the questions raised;
- (b) expressed its thanks and appreciation to the five witnesses for attending the meeting; and
- (c) requests the Policy and Improvement Officer, in consultation with the Chair, to draft a brief note of the discussion, to feed into the February, 2016 Council meeting and to circulate the note to members of the Committee.

(NOTE: Further to the resolution, the draft briefing note drawn up by the Policy and Improvement Officer, in consultation with the Chair, is set out below:-

The Overview and Scrutiny Management Committee met on 10th December 2015 to scrutinise the proposed Devolution Agreement between Sheffield City Region (SCR) and Government. It approached this through two broad questions:-

- (1) What are the potential benefits of the proposed devolution agreement for Sheffield and Sheffield City Region?
- (2) What additional powers are required from Government to generate the economic impact we are seeking?

The Committee took evidence from the following five witnesses:

- The Sheffield Perspective:
 - (1) Cllr Julie Dore, Sheffield City Council Leader
 - (2) John Mothersole, Sheffield City Council Chief Executive
- The Sheffield City Region Perspective:
 - (3) Cllr Sir Steve Houghton CBE, Chair, Sheffield City Region Combined Authority
 - (4) Martin McKervey, Local Enterprise Partnership Board Member
- The National Perspective
 - (5) Ben Harrison, Director of Partnerships, Centre for Cities

Following questions and discussions with the witnesses the Committee drew out the key themes of what it had heard and made conclusions.

Key Messages

Below are the key messages that the Committee heard from each witness.

Cllr Julie Dore stated that negotiations are still taking place with government and she believed the 'offer' put by government was the best that could have been achieved at that point in time. Devolution is not 'new' and the Core Cities have been asking for devolution of powers for a number of years. Councillor Dore also stated her concerns about the proposed governance arrangements. Progress had been made in removing the veto of County Councils, thus enabling district councils to become full constituent members of city regions. However, it was not yet clear how many of the current district council members of Sheffield City Region would commit themselves to this option. She also expressed concerns about the proposed powers of an elected SCR Mayor. In her view, the current proposal to give the Mayor a veto was unacceptable and little progress had been made in resolving this issue with Government.

John Mothersole suggested the Committee could think of the proposed deal as concept and a step towards broader devolution. The proposed deal will help give the Sheffield City Region the 'tools to do the job.' It is primarily an economic deal based on the Sheffield City Region's Strategic Economic Plan, which was widely consulted 18 months ago as it was developed. Housing and skills for 16-18 year olds were identified as two 'missing areas' on which the Sheffield City Region needs to go back to government with requests on. The timetable for the proposed deal was driven by central government and it should not be viewed as a 'pick and mix' package.

Cllr Sir Steve Houghton reiterated the point that the proposed deal was an amazing opportunity for Sheffield City Region, assuming that the remaining issues can be sorted out, and that the proposed deal should be viewed as part of a devolution journey. The Sheffield City Region has expressed a desire for devolution in principle, and the proposed deal keeps the Sheffield City Region at the forefront of change. The proposed deal would involve Sheffield City Region controlling long term investment for the first time ever, and enable Sheffield City Region to borrow for infrastructure investment against the funding it would receive as part of a deal. It would also enable Sheffield City Region to grow business in the area to generate income for services.

Martin McKervey outlined that the deal creates an environment for success to happen. He went on to say he believed that the deal is important for the business community and comes at a crucial time. Mr McKervey expressed optimism about the collective ability of Sheffield City Region to shape and control its future.

Ben Harrison explained that Centre for Cities are keen supporters of devolution and of the benefits an elected mayor can bring. He felt the response in a limited time to get to a Heads of Terms document is impressive, but also noted that it needs to be recognised that not all central government departments are on board with devolution. The point that the deal should be viewed as a step on a devolution journey was reiterated. Mr Harrison also suggested identifying bigger conversation

that would need to take place, including pooling business rates across Sheffield City Region and which other economic taxes could be devolved to Sheffield City Region.

Key Themes

- There is little political or public support for an elected mayor for SCR per se, but it needs to be seen as part of a deal with Government ;
- There is strong support for devolution and greater autonomy for city regions
- The proposed deal is part of a devolution journey and is not an end point in itself.
- There remain significant unresolved issues:
 - o Governance, particularly the powers that an Elected Mayor would have
 - o Geography, particularly on whether all authorities in Sheffield City Region would opt to become full constituent members of Sheffield City Region

Conclusions

1. In order for Full Council to have an informed debate on the proposed devolution deal at its 3rd February meeting the Committee:
 - a. Seeks a satisfactory response from Government about the powers of an SCR Elected Mayor. In particular, the removal of the veto contained in the current proposal. This could be done by adopting the Manchester model, or by giving Sheffield City Region the power to write its own constitution.
 - b. Requests clarification on the geographical membership issue and specifically that:
 - (i) Uniform arrangements for constituent membership of the Sheffield City Region
 - (ii) Membership of the Sheffield City Region is clarified, i.e. 'which councils are in?'
 - c. Requests further pressure on government to make progress on the other areas identified in the proposed deal document as requiring further clarification.
 - d. Requests that arrangement are put in place to communicate to councillors and the public on the progress of discussions with government.
2. As a consequence of the areas requiring clarification the Committee agreed that it was not, at the time of the meeting, in a position to recommend to Full Council whether to approve the proposed devolution deal or not.
3. The Committee requests that there be further discussions within Sheffield City Region on additional powers that should be sought in the future.

6. DATE OF NEXT MEETING

- 6.1 It was noted that the next meeting of the Committee will be held on Thursday, 28th January, 2016, at 2.00 pm, in the Town Hall.

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**REVENUE BUDGET & CAPITAL PROGRAMME MONITORING AS AT 31st
OCTOBER 2015 – ADDENDUM COMMENTARY FOR OVERVIEW &
SCRUTINY MANAGEMENT COMMITTEE**

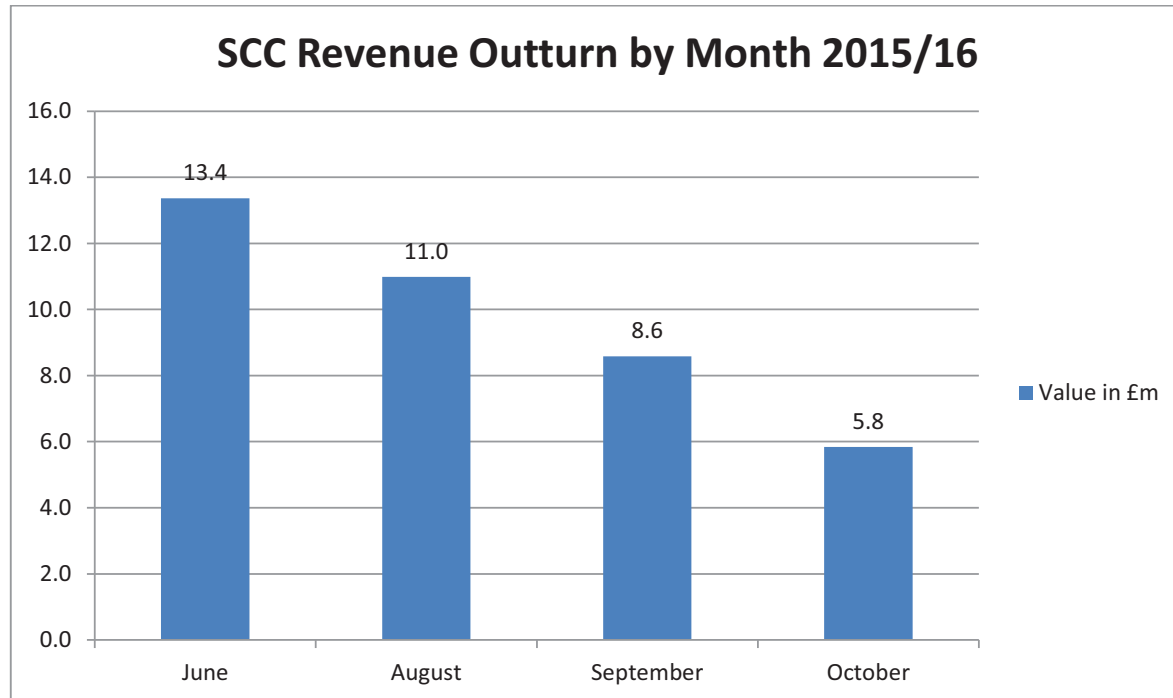
- 1) Members of the Committee have not previously been presented with budget monitoring reports for 2015/16. Consequently we have provided additional commentary at the front of the report to explain the movements from Month 3 to the current position.
- 2) The aim of this commentary is to provide explanatory detail from existing sources, rather than to provide additional or new information.
- 3) The following commentary provides additional detail on the following areas:
 - Movements since month 3
 - Trends
 - Comments made by Cabinet

Movements since Month 3

- 4) The Revenue budget monitoring report as at 30th June 2015 showed an overall forecast overspend of £13.4m. This position has improved to a forecast potential overspend of spending of £5.8m. The main areas of improvement are as follows:
 - CYPF £1.0m;
 - Communities £2.1m;
 - Place £1.6m;
 - Policy, Performance and Communications £528k;
 - Resources £946k; and
 - Corporate £1.3m

Trends

- 5) The graph below shows the monthly trend. As can be seen, the forecast overspend has consistently reduced from Month 3 to Month 7. We anticipate this trend will continue for the rest of the year.



- 6) The principal causes of the improved forecast position between Month 3 and Month 7 are as follows:
- There have been a number of improvements within the CYPF portfolio totalling £1.0m with the main factors being a £500k increase in retained Education Services Grant received due to slippage in the number of academy conversions and a £283k reduction in spend on legal fees;
 - There has been a £2.1m improvement in the Communities portfolio, £1.9m of the improvement is in Communities – Care and Support. This is predominantly due to a reduction in expenditure across the Long Term Support service of £585k; the realisation of £400k of planned savings previously thought unachievable within Reablement services and £446k reduction in staffing expenditure within Community Support and Heads of Service.
 - There has been a total improvement in Place of £1.6m. This is due to a £900k reduction in expenditure in Highways and Highways Network management activities as a result of prior year improvements and a reduction in expenditure across Culture and Environment of £666k (due to £400k of downwards ratings

revaluations, and £266k reduced expenditure on discretionary spend and staffing reductions).

- Resources have seen a £946k improvement mainly due to a reduction in the overspend on Commercial Services (Savings) of £450k, a reduction of expenditure in Finance of £291k due to vacancy management and increased income in the Moorfoot Learning Centre of £178k
- Corporate has seen an improvement of £1.3m due to a forecast reduction in expenditure on the Corporate redundancy budget of £1.2m and an improved position on Corporate capital financing costs of £335k.

7) The table below shows the trend in forecast outturns by portfolio, compared to budget.

Portfolio	Month				FY Budget £m
	June	August	September	October	
	Forecast Outturn £m	Forecast Outturn £m	Forecast Outturn £m	Forecast Outturn £m	
CYPF	71.0	71.2	71.0	70.0	69.0
COMMUNITIES	159.7	159.4	158.2	157.6	155.7
PLACE	161.9	161.3	160.5	160.3	155.5
POLICY, PERFORMANCE & COMMUNICATION	3.4	2.9	2.9	2.9	2.5
RESOURCES	56.1	55.9	55.1	55.2	55.8
CORPORATE	-438.8	-439.8	-439.1	-440.1	-438.6
GRAND TOTAL	13.4	11.0	8.6	5.8	0.0

Comments made by Cabinet

8) Publicly available comments made by Cabinet are available in the decision records on the Council's website. The latest available record - in respect of the Month 7 report presented to Cabinet on 9th December 2015 - is reproduced below for ease of reference.

9.) **REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING 2015/16 MONTH 7 (AS AT 31/10/15)**

9.1) *The Interim Executive Director, Resources submitted a report providing the month 7 monitoring statement on the City Council's Revenue and Capital Budget for 2015/16.*

9.2) **RESOLVED:** *That Cabinet:-*

- (a) *notes the updated information and management actions provided by the report on the 2015/16 Revenue Budget position;*

- (b) *approves the carry forwards requested in paragraph 5 of the report;*
- (c) *approves and notes ongoing work to close the in-year Public Health gap as described in paragraph 8 of the report;*
- (d) *in relation to the Capital Programme:*
 - (i) *approves the proposed additions to the Capital Programme, listed in Appendix 5.1 of the report, including the procurement strategies and delegations of authority to the Director of Commercial Services or nominated Officer, as appropriate, to award the necessary contracts following stage approval by Capital Programme Group;*
 - (ii) *approves the proposed variations, deletions and slippages in Appendix 5.1 of the report; and notes:*
 - (A) *the variations in Appendix 5.1 of the report within the delegated authority of the Council's Executive Management Team (EMT);*
 - (B) *one variation of £5k authorised by a Director under the delegated authority provisions; and*
 - (C) *the latest position on the Capital Programme.*

9.3) Reasons for Decision

To record formally changes to the Revenue Budget and the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

REVENUE BUDGET & CAPITAL PROGRAMME MONITORING AS AT 31st OCTOBER 2015

Purpose of the Report

- 10) This report provides the Month 7 monitoring statement on the City Council's Revenue Budget and Capital Programme for October 2015. The first section covers Revenue Budget Monitoring and the Capital Programmes are reported from paragraph 15.

REVENUE BUDGET MONITORING

Summary

- 11) At month 6 the overall Council position was a forecast overspend of £8.6m. The position at month 7 shows an improvement of £2.7m, with a forecast potential overspend of £5.8m to the year end. It should be stressed that this is the forecast position before the delivery of various agreed savings for the year and other mitigating actions are taken. The position is summarised in the table below.

Portfolio	Forecast Outturn £000s	FY Budget £000s	FY Variance £000s	Movement from Month
CYPF	70,008	68,990	1,018	↓
COMMUNITIES	157,559	155,726	1,833	↓
PLACE	160,344	155,516	4,828	↓
POLICY, PERFORMANCE & COMMUNICATION	2,914	2,532	382	↔
RESOURCES	55,157	55,840	(683)	↔
CORPORATE	(440,139)	(438,604)	(1,535)	↓
GRAND TOTAL	5,842	(0)	5,842	↓

- 12) In terms of the month 7 overall forecast position of £5.8m overspend, the key reasons are:
- **Children, Young People and Families** are showing a forecast overspend of £1.0m. This is due to slippage in the delivery of planned staffing reductions of £183k, £986k due to the recruitment of additional social workers, £735k due to delays in delivery of savings, £227k reflecting an increase in unaccompanied children, £192k due to an unexpected reduction in government grant funding and £850k in increased demand pressures within Direct Payments and Short Breaks services. These adverse forecasts are partly offset by a reduction in expenditure of £537k on Contact Contracts, £283k on legal fees, an increase in Education Services Grant income £500k and £668k due a reduction in Placement demand.
 - **Communities** are showing a forecast overspend of £1.8m. This is largely due to an overspend of £1.6m in Learning Disabilities, Provider Services, and Contributions to Care. There are also overspends of £1.1m within Commissioned

Mental Health Services and £427k in Social Care Commissioning. These overspends are partly offset by a £662k reduction in expenditure in Housing Related Support Contracts and £553k in Housing General Fund.

- **Place** are showing a forecast overspend of £4.8m. This is largely due to delays in delivering planned cost reductions on the waste contract of £2.6m and the Streets Ahead Contract of £2.5m. There are also emerging cost pressures from increased household waste volumes and reduced income from the sale of materials of £1.2m and additional Staffing and Income pressures within Transport and Parking Services of £300k. These overspends are partly offset by reductions in spending across a number of areas within the Culture and Environment Service of £666k and sustained improvement in the Highways and Highway Network management of £900k.
- **Resources** are showing a forecast reduction in expenditure of £683k. This is primarily due to the recovery of high value over payments in Housing Benefit of £584k, £178k increase in income for the Moorfoot Learning Centre and £291k within the Finance Service as a result of savings on employee costs from unfilled vacancies and over recovery of income from the 60 day bad debt. This reduction in expenditure is partly offset by an overspend in Commercial Services (Savings) of £202k from a shortfall in cashable procurement savings and £255k increase in Other Central Costs relating to the insourcing of the Revs and Bens Service.
- **Policy, Performance & Communication** are showing a forecast overspend of £382k. This is primarily due to a delay in the advertising contract resulting in an underachievement of income.
- **Corporate** are currently showing a forecast reduction in expenditure of £1.5m. The latest position reflects the recent outcome of the Place VER/VS scheme, as a result of which there is a forecast reduction in expenditure of £1.2m on the corporate redundancy budget.

Approval Requests

- 13) **CYPF** are requesting two carry forwards totalling £1.95m. The two requests are for the Strengthening Families programme (£1.5m) and the Innovation Programme (£450k).
- The Strengthening Families programme requires the carry forward to allow the programme to continue beyond the current financial year, and this will enable savings to be delivered in 2016/17 in line with the business planning process.
 - The carry forward for the Innovation Programme is to allow the 450k forecast reduction in expenditure to be used to continue the project in 2016/17. It should be noted that Sheffield is the accountable body for this Programme, hence this funding covers all South Yorkshire Authorities, not just Sheffield.

- CYPF have currently forecast these two carry forwards into their full year position, so if they were not approved the position for CYPF would improve by £1.95m. However by not approving the request, it would cause a corresponding pressure in 2016/17 of £1.95m.

Collection Fund

- 14) Collection Fund monitoring will be reported in month 9 and will include the third quarter results. **Appendix 4** has been retained for the Collection Fund as blank for continuity for future months.

Public Health

- 15) The Public Health ring-fenced grant is currently forecasting a potential £915k reduction in expenditure, the main reason for which is a direct response to government consultations on in-year cuts to the Public Health grant and therefore the likely need to cope with grant reductions in 2015/16. Further details of the forecast outturn position on Public Health are reported in **Appendix 2**.

Public Health 2015/16 in-year cut

- 16) Notification of a potential Government-led in-year cut was announced in June and the consultation documentation issued in July with a closing date of August. Confirmation of the level of cut was received from Government in the first week of November and was confirmed as a 6.2% cut on the 2015/16 grant figure including the half year transferred function for 0-5 year old provision.
- 17) For Sheffield the cut amounts to £2.1m. In anticipation of this cut, the Council had been holding back on planned investment, freezing vacancies and not allocating all the potential investment from the planned 2014/15 underspend.
- 18) As at month 7 the amount held against the target cut is £1.9m, which is spread across all the portfolios. The table below lists the activities held due to the in-year cut. As noted above, this was planned investment and not allocating underspend, rather than a cut to existing services. These schemes at the time of the initial announcement (June) had not been committed or spent and therefore held pending the final notification.

One-off from 2014/15 underspend	£'000
Mental health champions, employment advice	200
Tackling physical inactivity	120
Tobacco – investment in community development action	125
Food poverty – small grants	50
Inc investment in C&Y People Smoke free Service	50
Children's emotional wellbeing – specialist equip & evaluation	37
Held Contracts in year	
Best Start	150
Health Checks	100
Alcohol Assessment & Intervention	100

- 19) In addition there will be a cap placed on the smoking cessation contract that will result in a reduced Service in the latter part of this financial year. Staffing vacancies have been running at around 10 posts and include two senior Public Health posts – Consultants posts in CYPF and Place. Work is continuing to find the variance of £200k.

Housing Revenue Account

- 20) The 2015/16 budget assumes an in-year surplus of £10.9m will be generated which will be used to fund the HRA Capital Investment Programme. In accordance with the HRA's financial strategy any further in-year revenue surplus / savings generated by the account will be used to provide further funding for the future HRA Capital Investment Programme.
- 21) As at month 7 the full year outturn position is a forecast reduction in expenditure of £4.1m. Further details of the HRA forecast outturn can be found in **Appendix 3** of this report.

New Homes Bonus Fund

		£m
Income	Reserves as at 1/04/15	-6.0
		0.0
	Declared 15/16 NHB Grant	-7.3
	Total Income	<u>-13.3</u>
Expenditure	2015/16 Spend to date at Month 7	2.4
	Forecast to Year End	2.5
	Future Years' Commitments	<u>2.1</u>
	Total Expenditure	<u>7.0</u>
	Funds Available for Investment	<u><u>-6.3</u></u>

- 22) Expenditure of £0.1m in the period and the overall forecast for the year remains unchanged. Officers continue to develop and evaluate new proposals to deliver the housing developments the city needs. A full review of the New Homes Bonus programme is underway.

Capital Summary

- 23) At the end of October 2015, the end of year position forecasts a variance of £15.1m (5%) below the approved Capital Programme. Project managers are forecasting to deliver a capital programme of £264.3m. This is £3.3m lower than forecast last month following Cabinet approval of revised pending profiles whereby £6.9m of planned spend for 2015/16 has slipped into future years.
- 24) Further details of the Capital Programme monitoring and projects for approval are reported in **Appendices 5 to 5.1**.

Implications of this Report

Financial implications

- 25) The primary purpose of this report is to provide Members with information on the City Council's Budget Monitoring position for 2015/16, and as such it does not make any recommendations which have additional financial implications for the City Council.

Equal opportunities implications

- 26) There are no specific equal opportunity implications arising from the recommendations in this report.

Legal implications

- 27) There are no specific legal implications arising from the recommendations in this report.

Property implications

- 28) Although this report deals, in part, with the Capital Programme, it does not, in itself, contain any property implications, nor are there any arising from the recommendations in this report.

Recommendations

29) Members are asked to:

- (a) Note the updated information and management actions provided by this report on the 2015/16 Revenue Budget position.
- (b) Approve the carry forward requests in paragraph 5.
- (c) Approve and note ongoing work to close the in-year Public Health gap as described in paragraph 8.
- (d) In relation to the Capital Programme:
 - (i) Approve the proposed additions to the Capital Programme listed in **Appendix 5.1**, including the procurement strategies and delegations of authority to the Director of Commercial Services or nominated Officer, as appropriate, to award the necessary contracts following stage approval by Capital Programme Group;
 - (ii) Approve the proposed variations, deletions and slippage in **Appendix 5.1**;

And note

- (iii) The variations on **Appendix 5.1** within the delegated authority of EMT
- (iv) One variation of £5k authorised by a director under the delegated authority provisions; and
- (v) The latest position on the Capital Programme.

Reasons for Recommendations

30) To record formally changes to the Revenue Budget and the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

Alternative options considered

31) A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on

funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

Dave Phillips
Interim Director of Finance

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Report to Overview & Scrutiny Management Committee 28th January 2016

Report of: Director of Policy, Performance and Communications

Subject: Performance – Quarter 2 - 2015/16

Author of Report: Andi Walshaw, Performance and Research Manager
Andrew.Walshaw@Sheffield.gov.uk

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OSMC Performance session – Q2 2015/16

Agenda

- **New Performance Management Framework Overview**
- **Key Performance Indicators**
- **Performance Review – 5 Priorities**
 - In-Touch Organisation
 - Better Health and Wellbeing
 - Tackling Inequalities
 - Strong Economy
 - Thriving Neighbourhoods and Communities

Performance Management Framework - Overview

Priorities and Key Performance Questions

An in touch organisation

Strong economy

Thriving Neighbourhoods & Communities

Better Health and Wellbeing

Tackling inequalities

Key Performance Questions

Do we listen and respond appropriately?

Are we creating the conditions to attract investment and supporting businesses to start and grow?

Are all schools becoming great and inclusive schools?

Do we ensure that children have a great start in life?

How well are we performing our leadership role in reducing inequality in the city?

Are we delivering efficient services to meet the diverse needs of the city and its residents?

Are we making the most of our distinctive economic assets and strengths?

Do we make sure that the housing needs of Sheffield people are met?

Do we support children and young people to fulfil their potential?

How well are we supporting children and young people to reduce the likelihood of them living their adult lives in poverty?

Are we connected and working well within the Council and with others, making the best use of our shared intelligence?

Are we creating the right conditions for people and supporting them to gain the skills to contribute to, and benefit from, the local economy?

How well do we maintain the local environment?

Do we support people to stay healthy and well?

Do we support people regain their health and wellbeing when they need it?

Are we helping to build an inclusive economy based on fair access to decent jobs and helping adults overcome barriers to gaining skills and employment?

Are we providing the conditions needed for staff to perform at their best?

Are we putting in place the infrastructure to future-proof the economy for the next 20 years?

Do our neighbourhoods have infrastructures of people, organisations and spaces that allow residents to come together as a community?

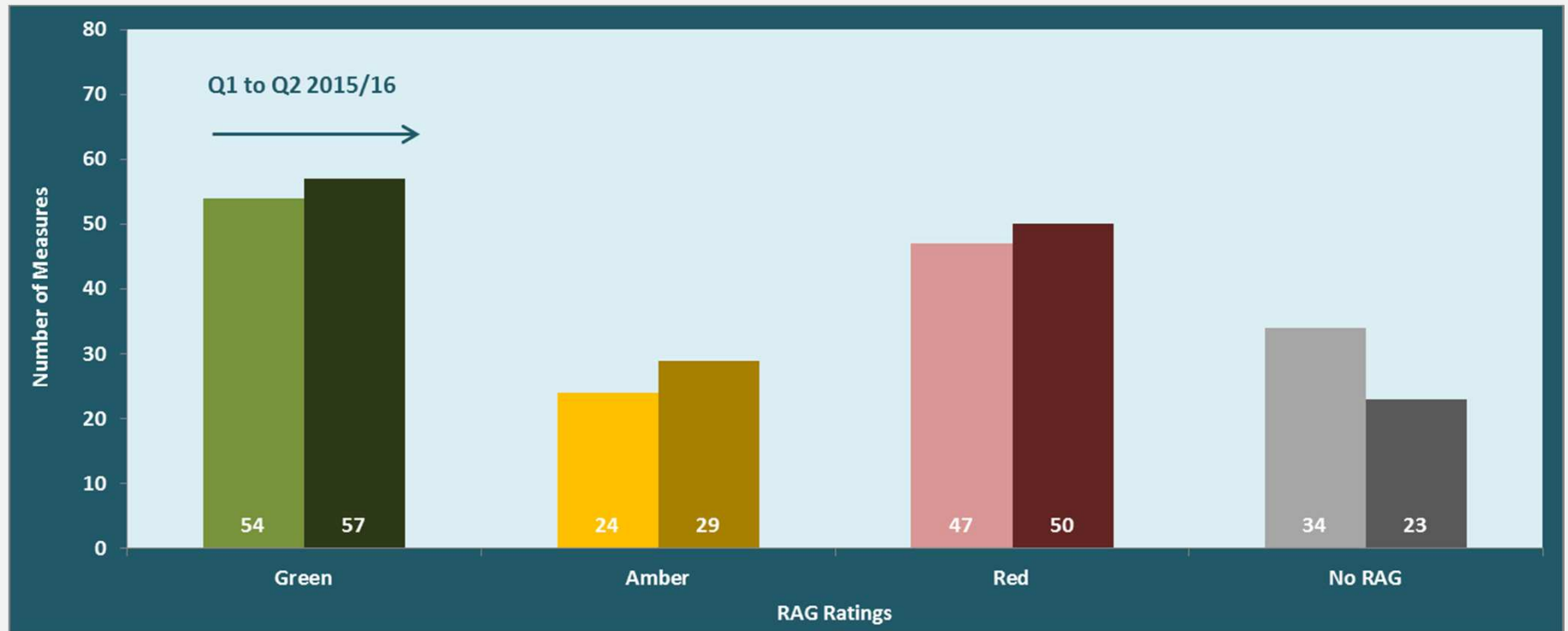
How do we support people to be in control of their care and support and have a genuine voice and influence over the things that affect them?

Are we performing our role in mitigating the worst effects of poverty?

Key Performance Indicators - Overview

RAG Ratings – Q1 to Q2 2015/16

Performance Measures

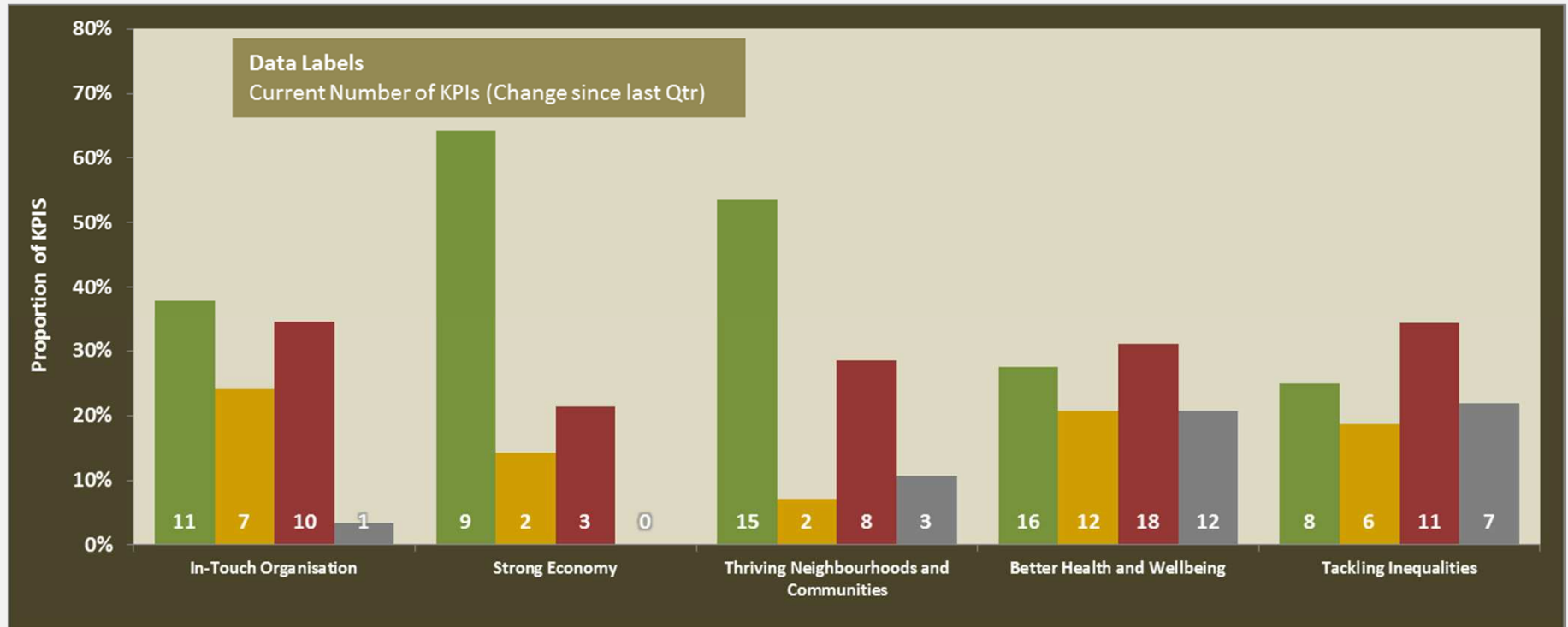


- **159 performance measures** have been selected as high-level indicators of our progress in delivering the Corporate Plan.
- The direction of change of the measures will become clearer in future quarters, however the Q1 and Q2 positions are shown in the above chart.

Key Performance Indicators - Overview

RAG Ratings – Q2 Priority Breakdown

Performance Measures



- The chart shows the RAG ratings broken down by Priority.
 - The data labels show the number of measures and the change since Q1.
- The number measures for each Priority are: ITO – 29; SE – 14; TNC – 28; BHWB – 58; TI – 32.
- There are two measures that have been assigned to two different priorities.
- Based on the measures chosen and targets set, the chart indicates that the main challenges lie with Better Health and Wellbeing and Tackling Inequalities.

Key Performance Indicators - Overview

RAG Ratings – Q2 Portfolio Breakdown

Performance Measures

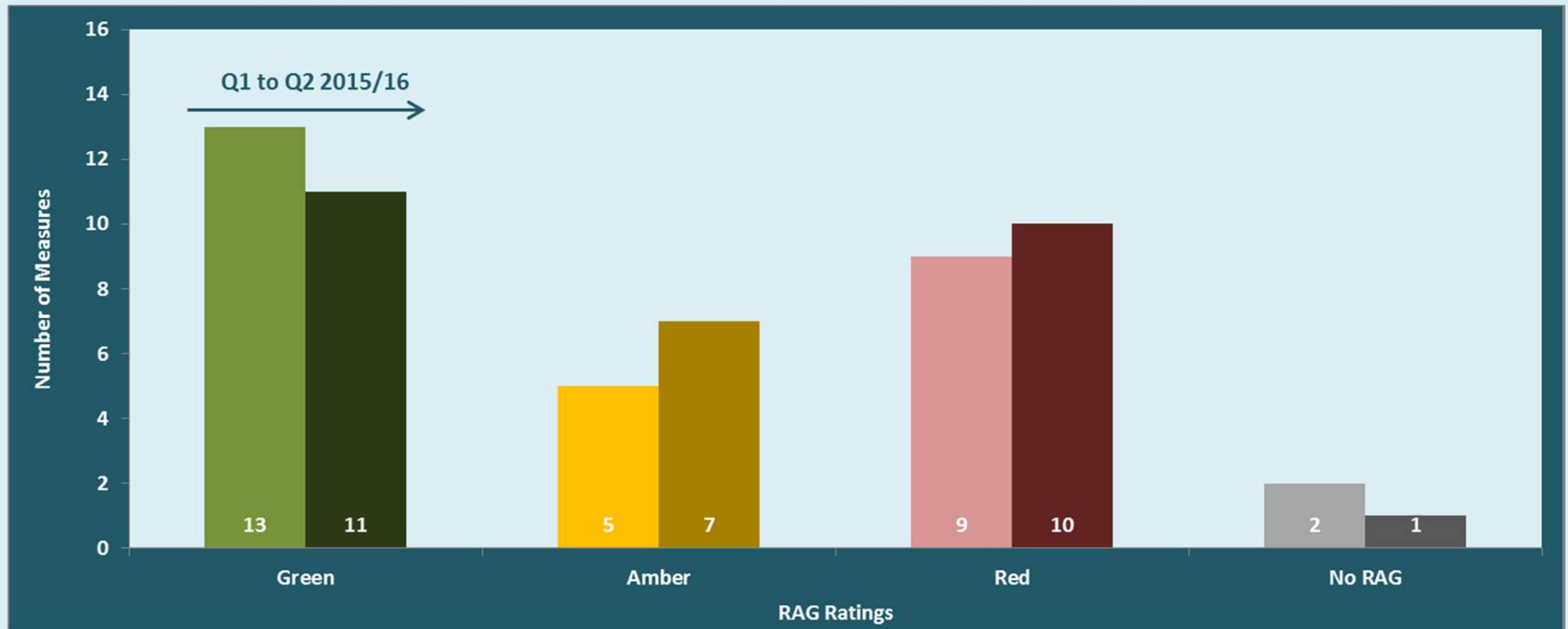


- The chart above shows the percentage of the measures in each Portfolio at each RAG rating.
 - The data labels show the number of measures and the change since Q1.
- The number of measures from each Portfolio are: CYPF – 55; Communities – 35; Place – 35; Resources – 26.
- There are 8 new measures that have not yet been assigned to a Portfolio.

In-Touch Organisation

RAG Ratings

Performance Measures

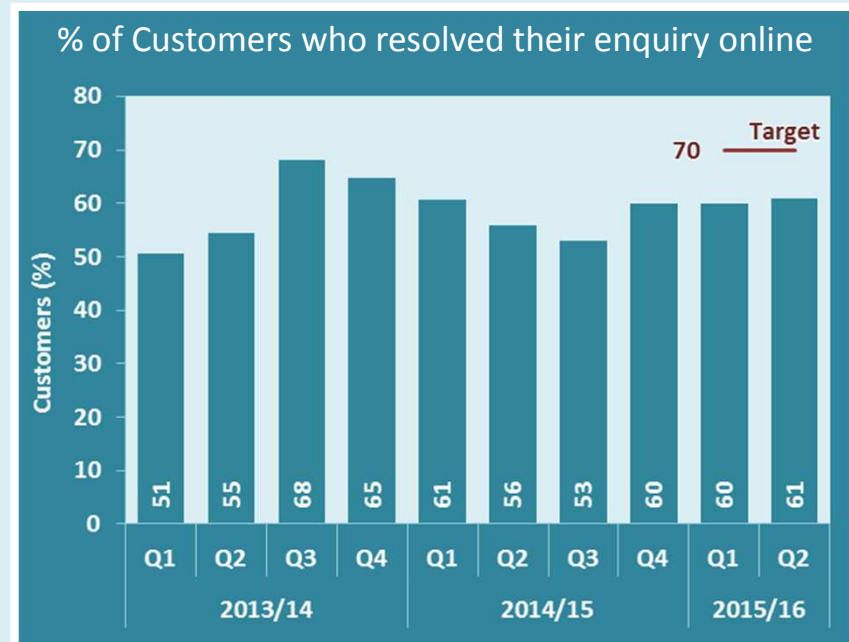
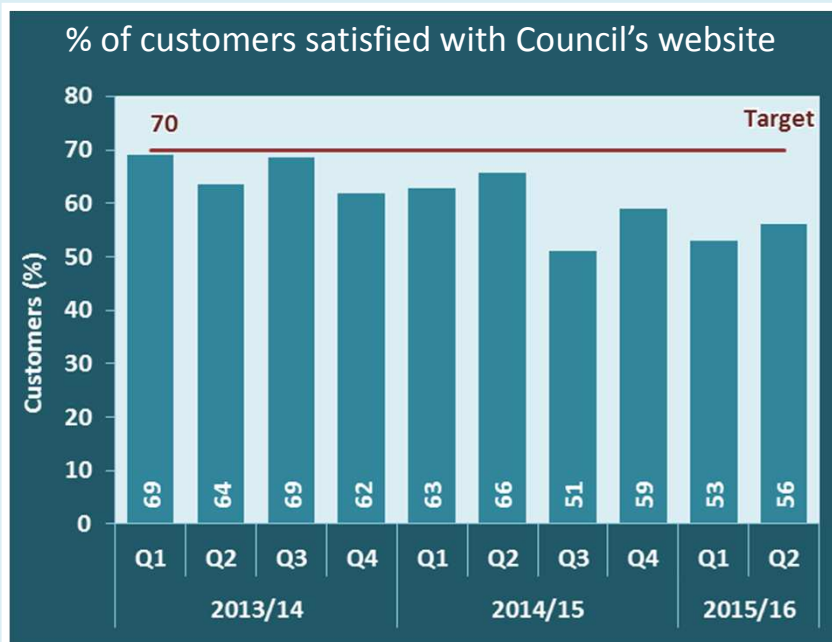


- The chart shows a mixed picture within this Priority and a decrease in performance since Q1.
- Eight of the ten red-rated measures relate to the Council website, employee morale and sickness, which are looked at in more detail in the following slides.

In-Touch Organisation

Further analysis - Do we listen and respond appropriately?

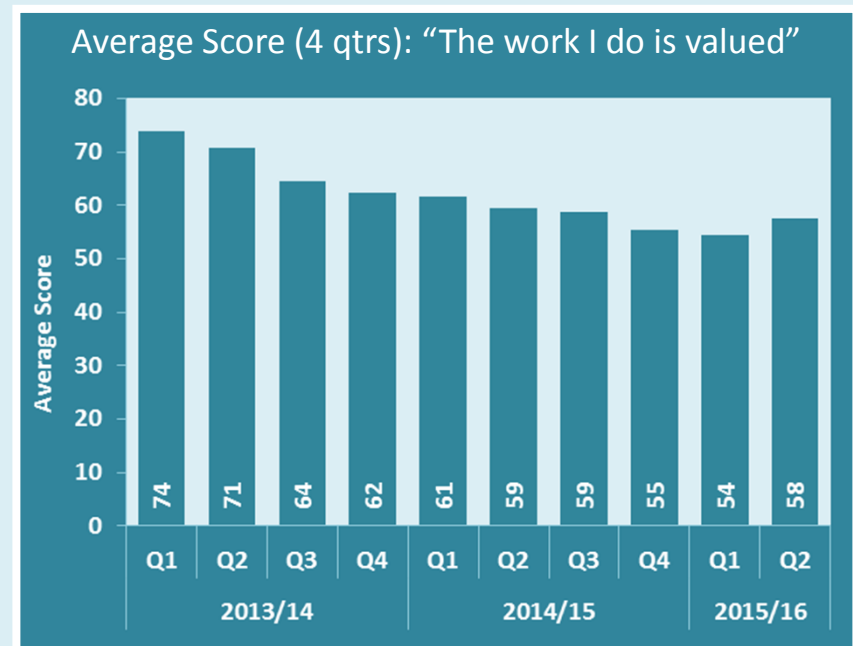
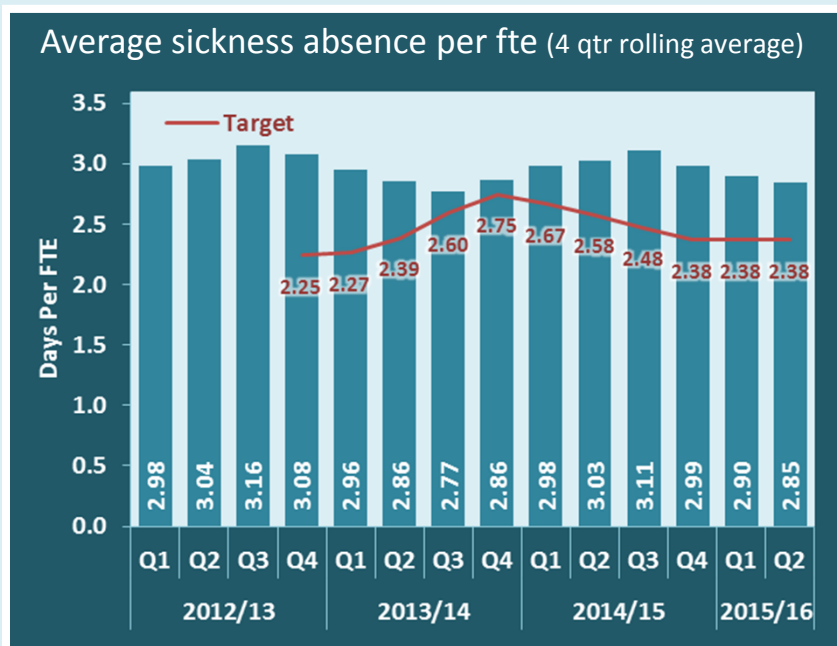
- SCC website
 - For many people the SCC website will be their preferred method of contact.
 - The level of satisfaction with the Council's website has been below target since it began to be monitored and it is not expected to increase markedly until the new website has been developed.
 - 'The percentage of customers who resolved their enquiry online' shows a similar pattern.
 - There were issues with reliability in September with the customer council tax, business rates and benefits portal being unavailable for a total of 80 hours. Network/server issues also affected other systems such as Lagan forms and maps.
 - The customer service action around procuring a new website is reporting 'green' and 50% complete.



In-Touch Organisation

Further analysis - Are we providing the conditions needed for our staff to perform at their best?

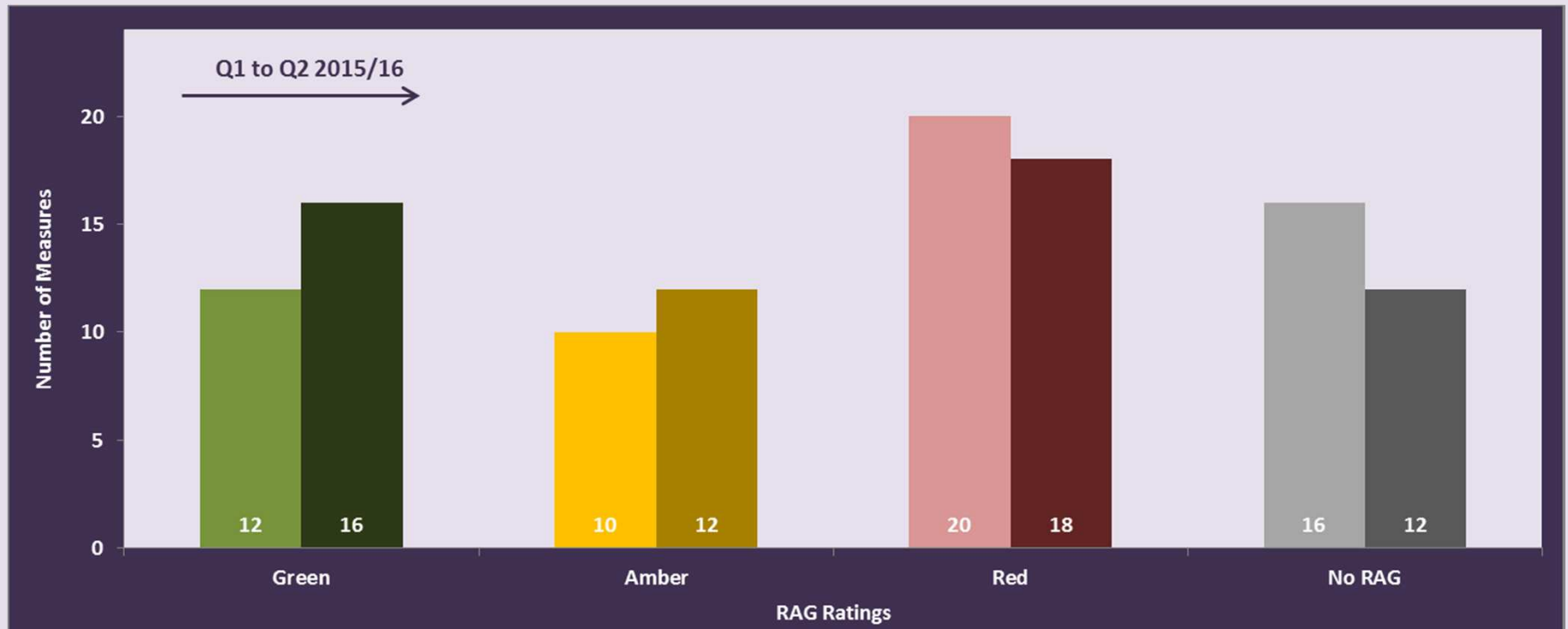
- Sickness levels
 - The four-quarterly rolling average indicates that there has been a drop in rates since Q3 of last year.
 - The sickness levels are still almost half a day above target.
- Workforce Opinion Survey Scores
 - There are signs of improvement in some areas of the Workforce Opinion Survey.
 - “The work I do is valued”: The average score for this statement has declined by 16 points since the four quarters to Q1 2013/14.



Better Health and Wellbeing

RAG Ratings

Performance Measures

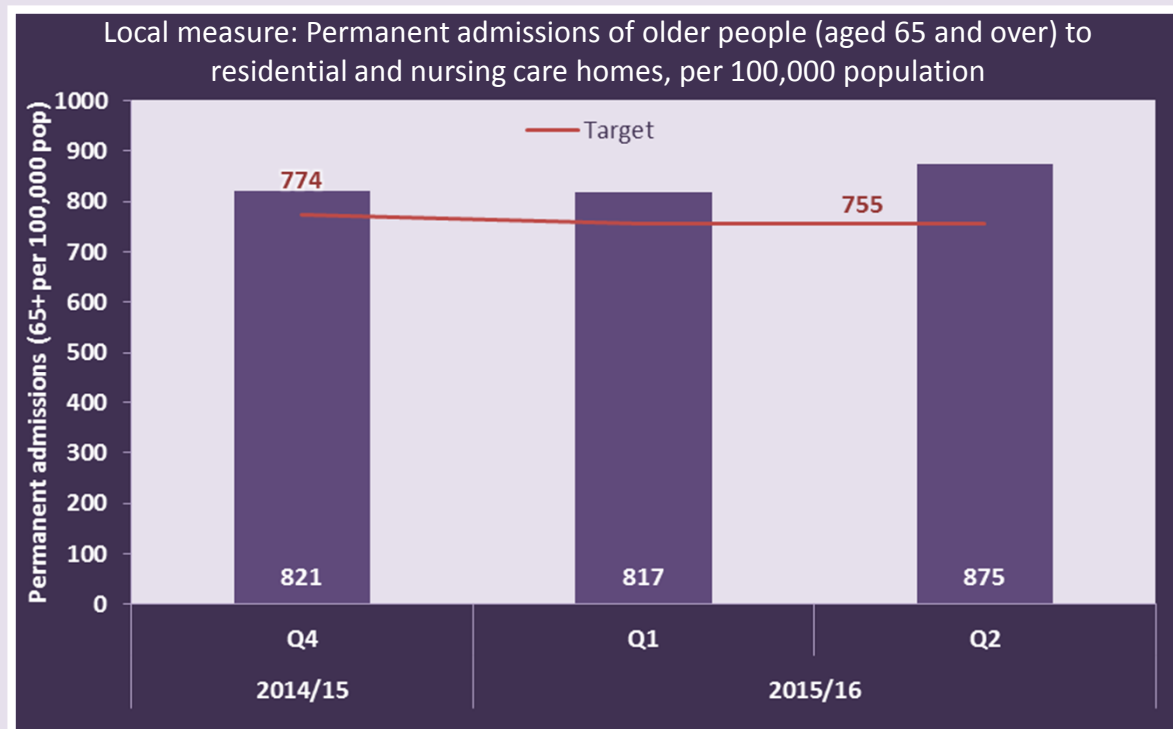


- The chart shows that there are several areas of concern within this Priority, however the picture has improved since Q1.
- The following slides will detail some areas for further analysis, however a more detailed picture was taken to Healthier Communities & Adult Social Care Scrutiny Committee earlier in January.
- This Priority also includes educational attainment, which will be updated in Q3.

Better Health and Wellbeing

Further analysis - Do we support people to stay healthy and well?

- Permanent admissions of older people to residential and nursing care homes
 - Based on the locally calculated measure, the rate of permanent admissions has risen by 7.1% since 2014/15.
 - The nationally calculated measure is produced annually. Sheffield's 2014/15 result was 730 per 100,000 population (aged 65+), compared to 669 nationally and 727 in Yorkshire and Humber. The rate for the English Core Cities was 780.

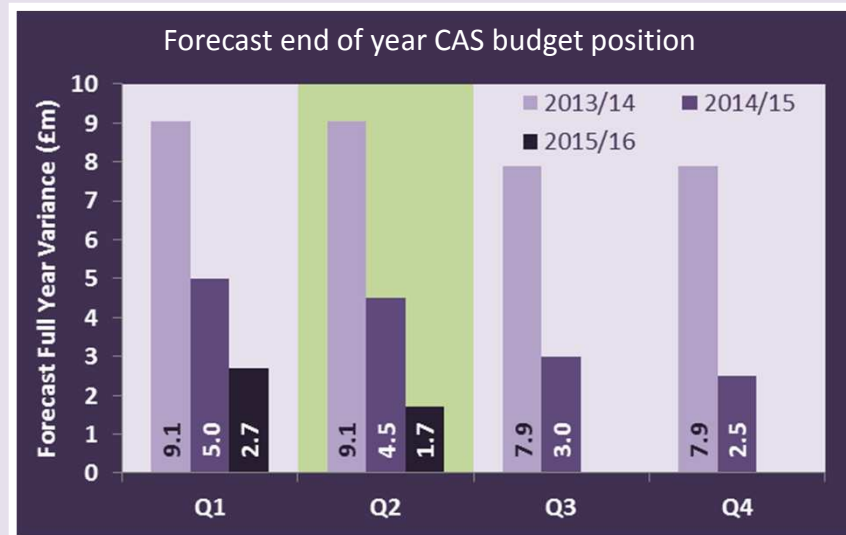
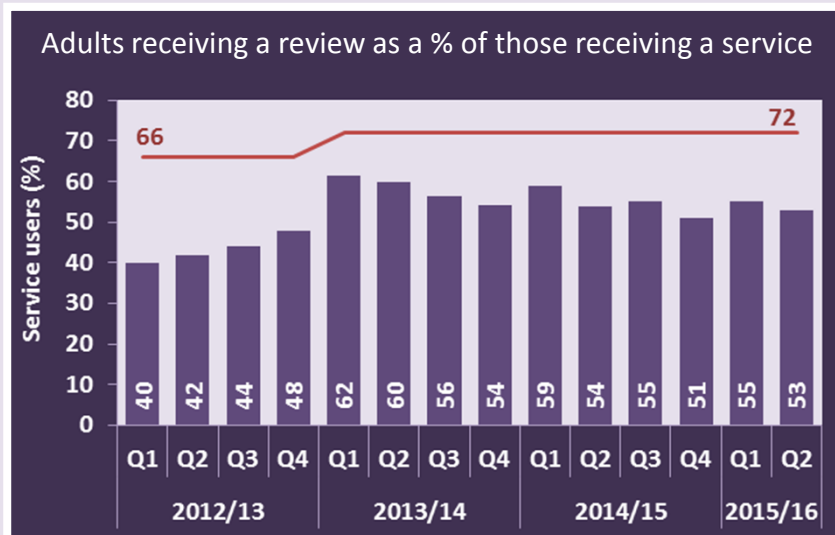
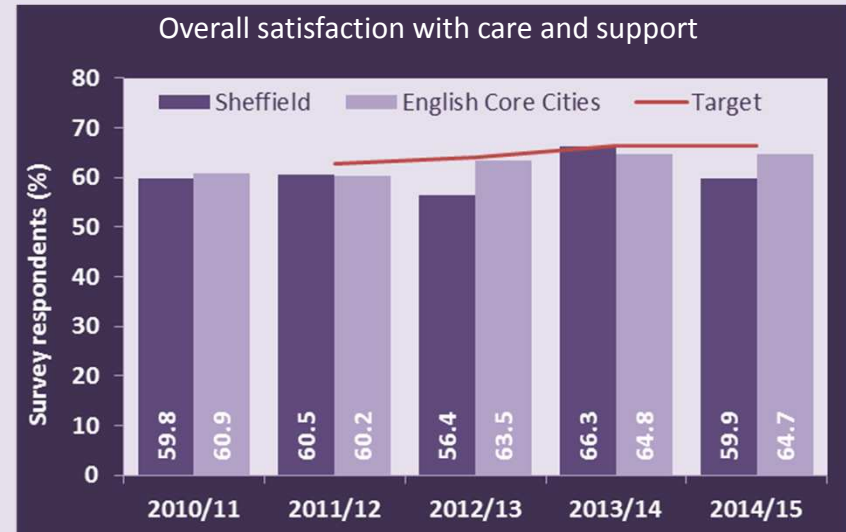


Better Health and Wellbeing

Further analysis -

How do we ensure there are good quality, innovative, value for money care and support services available for the people of Sheffield?

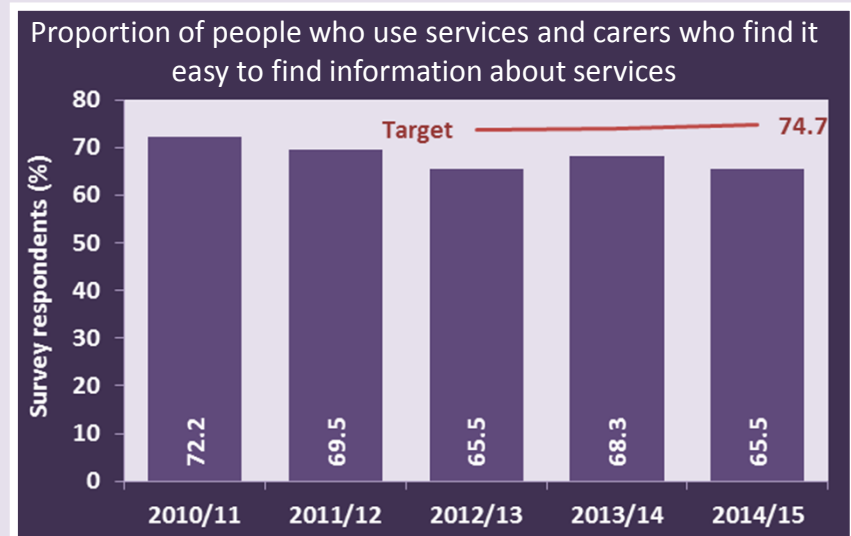
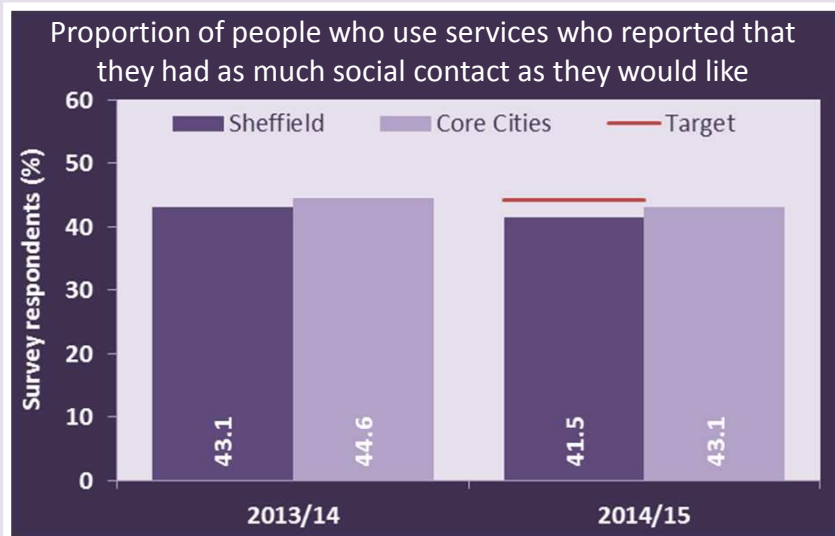
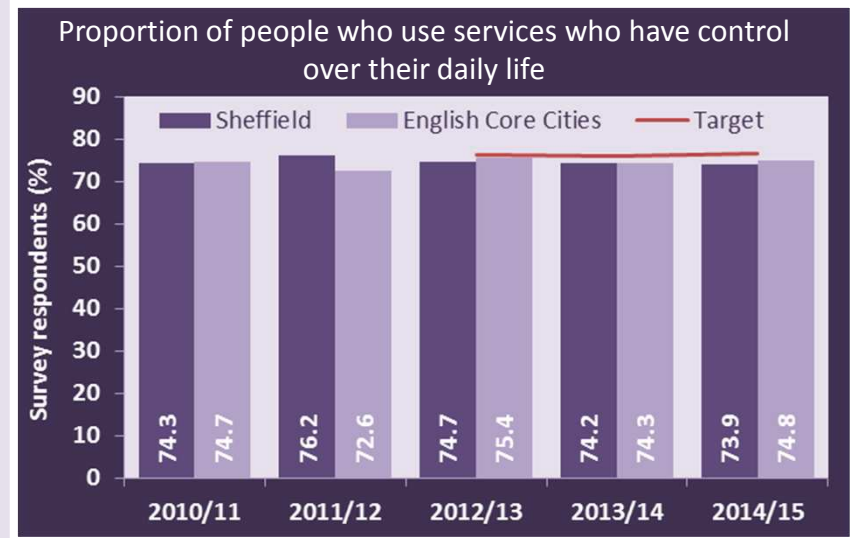
- The percentage of **adult social care users receiving a review** is yet to show improvement.
- The ASC user survey indicates that **overall satisfaction with care and support services** reduced in 2014/15, whilst the Core Cities' average remained stable.
- The **forecast end of year CAS budget** position shows an improvement on Q2 in the previous two years, but there remains a projected overspend.



Better Health and Wellbeing

Further analysis - How do we support people to be in control of their care and support and have genuine voice and influence over the things that affect them?

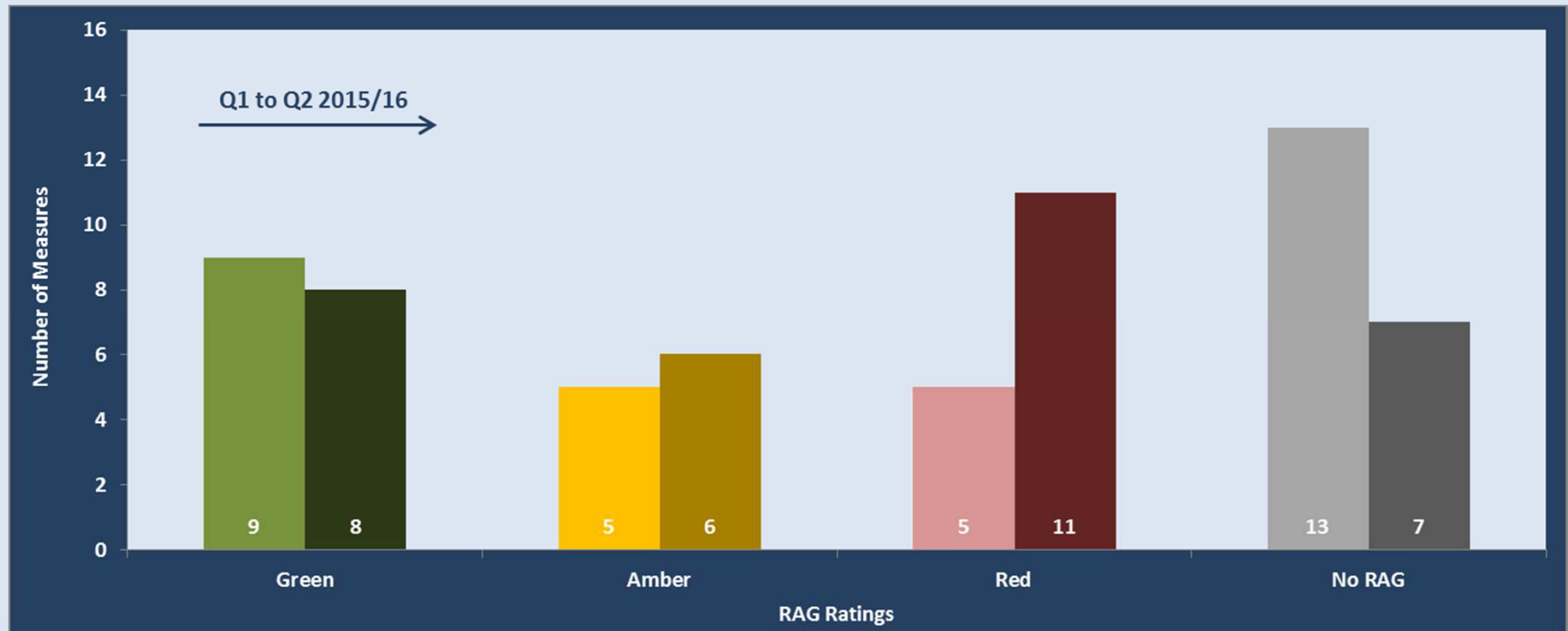
- Social care users – control and support
 - Three key measures in this area from the Adult Social Care User survey are not improving and remain below target.
 - Compared to the other Core Cities, a smaller proportion of service users in Sheffield report that they have **control over their daily lives** or that they have **as much social contact as they'd like**.
 - **Accessibility of information** continues to be a challenge and is considerably below target.



Tackling Inequalities

RAG Ratings

Performance Measures

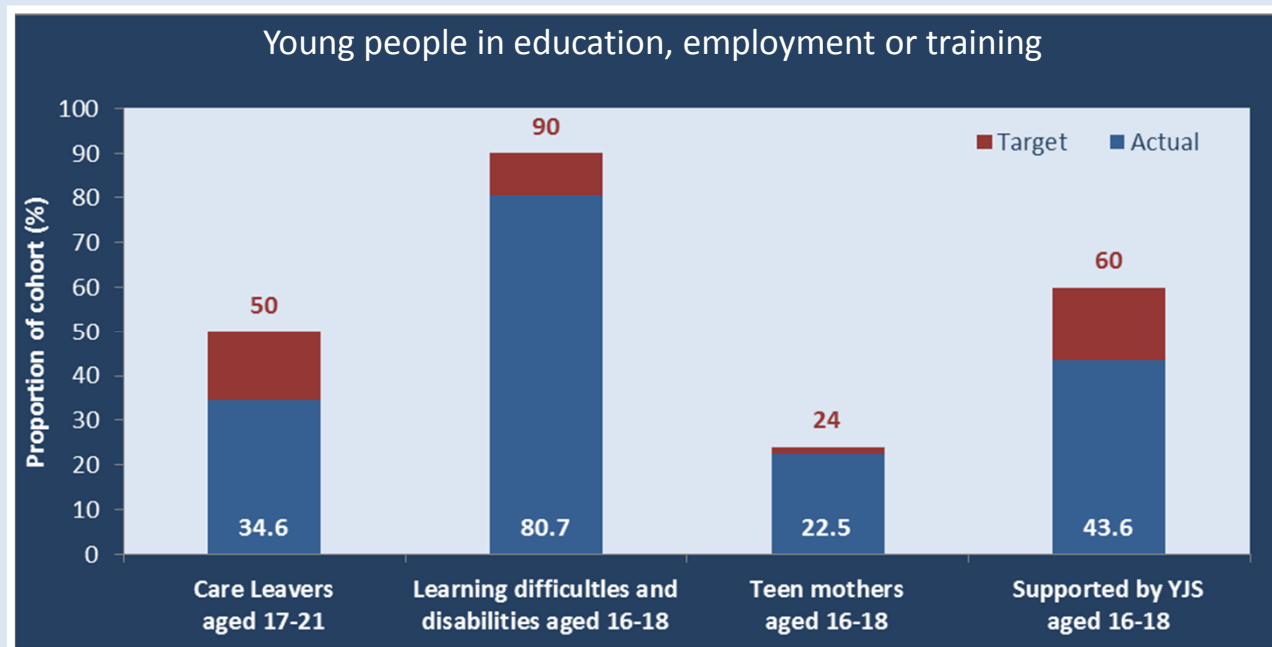


- The measures used to gauge our progress in this Priority indicate that there are several that require analysis. Further work is required to reduce the number of measures with No RAG.
- The underperforming areas largely relate to disadvantaged groups gaining skills and finding paid employment.

Tackling Inequalities

Further analysis - How well are we supporting children and young people to reduce the likelihood of them living their adult lives in poverty?

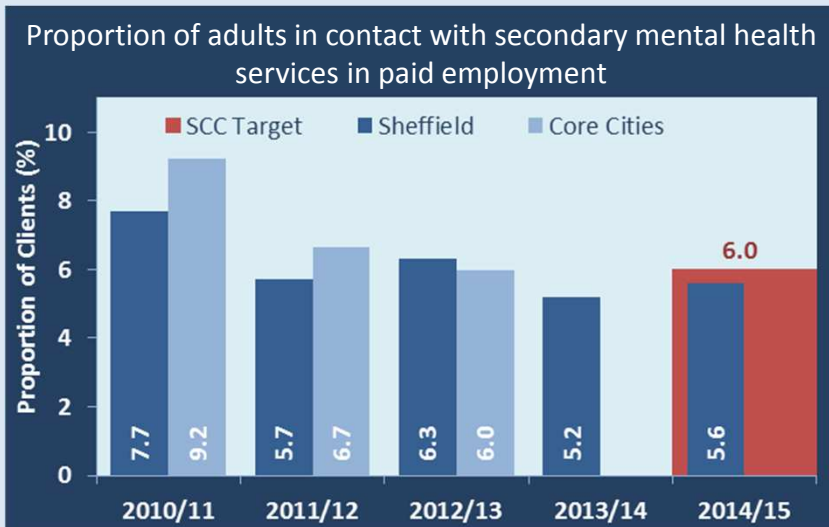
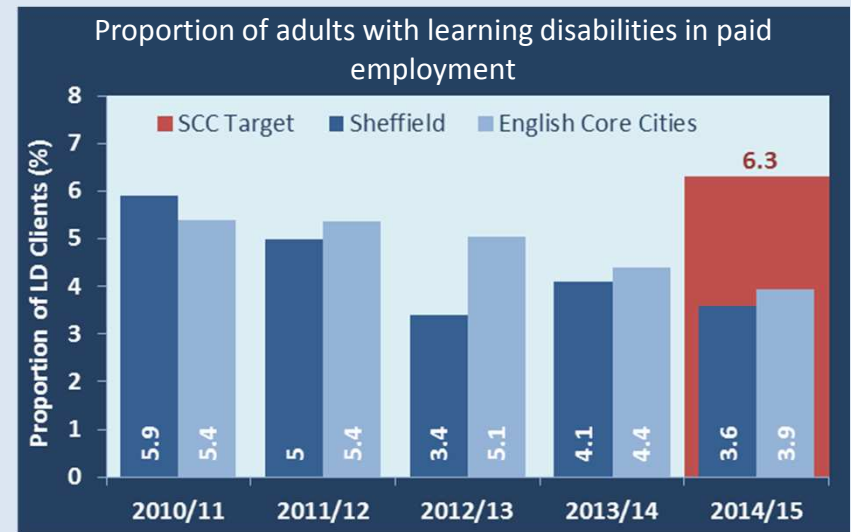
- Young people in education, employment or training
 - The economic activity of four key groups are monitored within CYPF and are below the targets set.
 - Fewer than a quarter of 16-18 year old mothers and around a third of care leavers are in education, employment or training.
 - Young people supported by the Youth Justice System are also a cause for concern.
 - 16-18 year olds with learning difficulties and disabilities are much more likely to be in employment, education or training, however the data doesn't indicate the impact of the severity of the disability/difficulty.



Tackling Inequalities

Further analysis - Are we helping to build an inclusive economy based on fair access to decent jobs and helping adults overcome barriers to gaining skills and employment?

- Adults with learning disabilities in paid employment
 - The rate for this measure has declined by 2.3%pts since 2010/11.
 - The 2014/15 result is considerably below the target of 6.3%.
 - The rate for the Core Cities has also been falling, but Sheffield's rate has remained below the Core Cities' average since 2011/12.

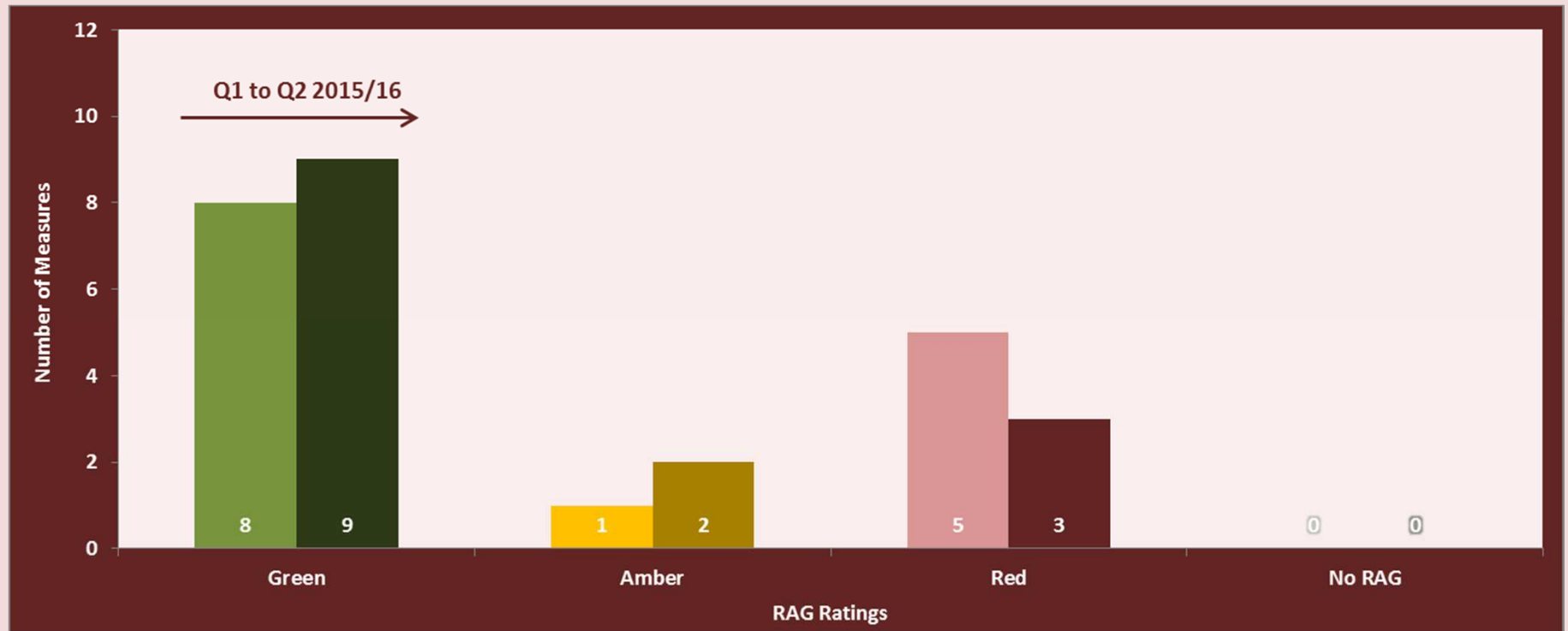


- Adults in contact with secondary mental health services in paid employment
 - Sheffield's result in 2014/15 is similar to the level seen in 2011/12, with a slight improvement on 2013/14.
 - Sheffield remains below the target of 6.0 set by the service.
 - It is not possible to work out the Core Cities average for the past two years with the data currently held.

Strong Economy

RAG Ratings

Performance Measures

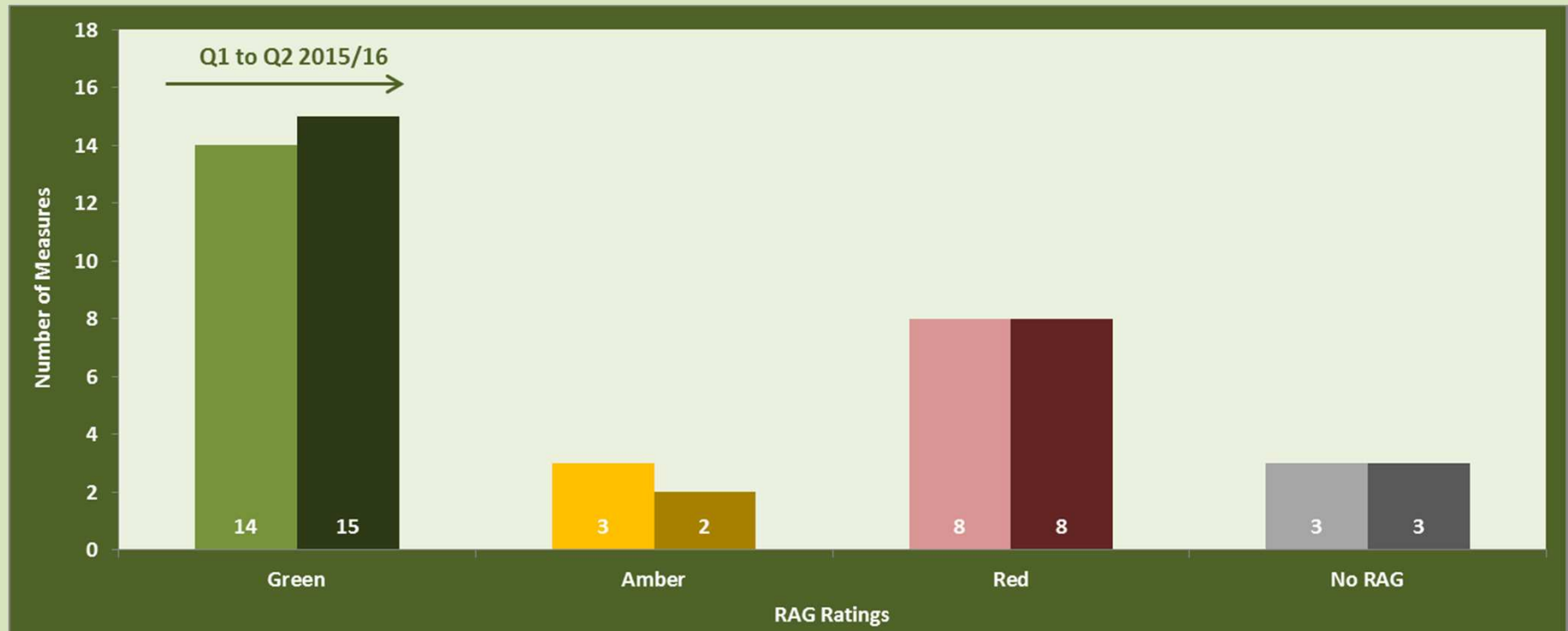


- The measures indicate encouraging performance for this Priority.
- Further measures will be added to reflect the wider economic position of Sheffield and Sheffield City Region.
- There have not been any particular areas identified for further analysis.

Thriving Neighbourhoods and Communities

RAG Ratings

Performance Measures



- The majority of the measures in this Priority indicate good performance.
- One area that is performing less well is the effectiveness of local transport. The timing of reporting for the measures in this area means that we will be able to look at this more closely in Q3.
- All measures in this section should be producing a RAG rating by Q3.

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Report to the Overview and Scrutiny Management Committee

28th January 2016

Report of: Policy & Improvement Officers

Date: 28th January 2016

Author of Report: Matthew Borland, matthew.borland@sheffield.gov.uk
Emily Standbrook-Shaw,
emily.standbrook-shaw@sheffield.gov.uk

Subject: **Scrutiny Committees – work programme overview**

One of the roles of OSMC is to take a 'light touch' overview of scrutiny work.

The draft work programmes of the 4 Scrutiny Committees are attached, in order to provide a comprehensive picture of completed and planned scrutiny activity – although it is likely that these work programmes will change and develop as the year progresses.

The Committee is asked to note the draft work programmes, and identify issues where joint working between Committees may be appropriate.

Recommendations:

That the Committee:

- Notes the draft work programmes
 - Identifies any opportunities for joint working
-

Combined Scrutiny Committee Work Programme 2015/16

Children, Young People & Family Support: Monday 30th July 2015	
The Police and Crime Plan and Current Issues	The Committee would welcome the opportunity to meet the Commissioner and discuss the Police & Crime Plan and current issues.
Adoption Performance	Extract from CYP&FS Scrutiny minutes on 9 th March 2015. It was agreed, that the Committee: "Expresses its concerns at the delays in the adoption process, as detailed in the adoption scorecard, set out in the report now submitted, and, in the light of this, requests the Director of Children and Families to submit a report to the Committee on the steps and measures being taken to address this issue."

Healthier Communities & Adult Social Care: Wednesday 22nd July 2015	
Update on the De-registration of Learning Disability Care Homes	Requested following discussion on petitions submitted to Full Council and Scrutiny
Transforming Care – Update on Winterbourne Actions	Requested by 2014/15 Committee
<u>Written Briefing</u> Child & Adolescent Mental Health Services	Health & Wellbeing Board report, including response to Scrutiny Committee recommendations.
<u>Written Briefing</u> Urgent Care Review	NHS Sheffield CCG is reviewing urgent care services.

Economic & Environmental Wellbeing: Wednesday 29th July 2015	
Leaders Decision on the Proposed Disposal of Walkley Library	Call-In

Overview and Scrutiny Management Committee: Thursday 30th July 2015	
Annual Performance Update	To take an overview of Council performance and consider the emerging performance management framework.
Scrutiny Committee Work Programme Overview	

Safer and Stronger Communities: Thursday 10th September 2015	
Implications of the national 'Summer Budget' for Housing	
Police & Crime Panel Update	
Written Briefing	
Right to Buy Update	

Healthier Communities & Adult Social Care: Wednesday 23rd September 2015	
Carers' Strategy	The Carers' Strategy is currently in development. The Committee will test the proposals and actions before the strategy is finalised.

Children, Young People & Family Support: Monday 28th September 2015	
Road Safety for Children and Young People in Sheffield	To requests a report to include the following: - An overview of the South Yorkshire Safer Roads Partnership and the

	Education, Training and Publicity Action Plan - An update on road safety for children and young people in Sheffield including an update on fatalities over the past 10 years and any resulting action taken by the partnership
Children & Families Act 2014	To request an update on how we are delivering the requirements of the Children and Families Act, capturing the different elements of the act, including court proceedings, adoption, and special educational needs

Economic & Environmental Wellbeing: Wednesday 30th September 2015	
Waste Management – Assisted Collection Policy Review	The current approach for assisted collections is potentially open to abuse. Proposals are being developed to ensure checks are in place, which are reasonable to ensure consistency.
Streets Ahead Project – Winter Review	To look at the approach to winter maintenance

Safer and Stronger Communities: Thursday 8th October 2015	
Housing Revenue Account Annual Review	The purpose is for the Committee to have an input prior to a Cabinet Report scheduled for January 2016
Police & Crime Panel Update	
Written Briefing Right to Buy Update	
Written Briefing Private Rented Sector Update	

Economic & Environmental Wellbeing: Tuesday 3rd November 2015	
Private Sector Housebuilding	Report back from the Cabinet Member and officers which Cabinet agreed at its June meeting, in response to the Committee's task group report.
Healthier Communities & Adult Social Care: Wednesday 25th November 2015	
Better Care Fund, with a focus on Active Support and Recovery	To gain a better understanding of what the Better Care Fund means for partners in the city, and how it will be delivered; and to look at proposals for active support and recovery under the Better Care Fund, and consider what Sheffield could be doing better.
Overview and Scrutiny Management Committee: Wednesday 25th November 2015	
How Sheffield City Council would like to do business.	To consider the proposals for how Sheffield City Council would like to do business with a particular focus on: <ul style="list-style-type: none"> • Ethical Procurement • Value for Money
Children, Young People & Family Support: Monday 30th November 2015	
Sheffield Parent Carer Forum "State of Sheffield 2014" report	The report summarises a study of the views and experiences of parents of children and young people (aged 0-25 years) with disabilities and/or additional needs. Scrutiny would like request an update in terms of the impact of the report and any outcomes from the recommendations that were made
Sheffield Safeguarding Children Board Annual Report 2014-15	The Committee consider this report on an annual basis to understand the priorities and performance over the past 12 months.

Sheffield Sexual Exploitation Service – Annual Report 14-15	This is a new annual report which was a recommendation from the internal CSE assessment undertaken in Sheffield in 2014.
Citywide Attainment – Interim Update	The early picture / key points in terms of the attainment statistics for Sheffield.

Safer and Stronger Communities: Thursday 3rd December 2015	
Housing and Planning Bill Update	
Community Engagement Review	
Police & Crime Panel Update	
Written Briefing Right to Buy Update	
Written Briefing Sheffield Money	

Overview and Scrutiny Management Committee: Thursday 10th December 2015	
The Sheffield City Region Proposed Devolution Agreement	To consider the proposed devolution agreement through 2 broad questions: <ul style="list-style-type: none"> • What are the potential benefits of the proposed devolution agreement for Sheffield and the City Region? • What additional powers are required from Government to generate the economic impact we are seeking?

Economic & Environmental Wellbeing: Wednesday 16th December 2015	
Broadband and Economic Development	Requested by Committee in 2014/15

Overview and Scrutiny Management Committee: Thursday 28th January 2016	
Mid Year Performance Update	To take an overview of Council wide performance
Finance To Date [Month 7 or month 8]	To consider the latest budget monitoring report
Issue to raise from other Scrutiny Committees	

Children, Young People & Family Support: Monday 25th January 2016	
2014 City Wide Attainment Outcomes in Schools and Academies	A detailed report on the attainment statistics for Sheffield and analysis in terms of the available national data / comparators
Learn Sheffield, Schools Company (Trust)	To receive an update on work around developing the Schools Company (Trust).
CYP&FS Scrutiny Committee – Prevent Task Group Draft Report	To receive the draft report from the Prevent Task Group outlining its findings and any recommendations for consideration by the Committee
<u>Briefing Paper</u> Sheffield Parent Carer Forum “State of Sheffield 2014 Report” – update from Children, Young People & Families Support Portfolio (SCC)	To receive a written briefing paper

Healthier Communities & Adult Social Care: Wednesday 27th January 2016	
Learning Disabilities	Sheffield City Council and Sheffield Health and Social Care Trust have been working to improve provided services for people living with a learning disability in response to both internal and external reviews. The Committee are asked to consider evidence of recent progress and review each organisation's action plan
Adult Social Care Performance	In considering a report on council wide key performance indicators, the Overview & Scrutiny Management Committee referred concerns with some

	areas of adult social care performance – particularly assessment and review, and NHS policies and pathways – to this Committee. The Committee will look at what activity has been taken to address poor performance, and what impact this is having.
Safer and Stronger Communities: Thursday 4th February 2016	
Community Safety	This meeting is dedicated to Community Safety. Specific aspects to be picked up: - An update on the reorganisation of local policing - Partner Resource Allocation Meeting (PRAM) (see minutes 26 Sep 2013) - 101 service
Police and Crime Panel Update	Verbal update from Cllr John Campbell (who is one of the Sheffield representatives on the PCP)
<u>Written Briefing</u> Welfare Reform	
<u>Written Briefing</u> Right to Buy Update	The Committee receive a bi-monthly update on Right to Buy figures and projections
<u>Written Briefing</u> Private Sector Housing	The Committee requested a written update following the discussion at the July 2015 meeting.
<u>Written Briefing</u> Challenge for Change: Vacant Property Management	The Council Housing Service's scrutiny group Challenge for Change (made up of customers) are now concluding their fourth review looking at vacant property management and would like to present to the Safer and Stronger Communities Scrutiny Committee
<u>Written Briefing</u> Challenge for Change - Community Engagement	September 2014 Committee requested a further report, focusing on progress made in relation to the twelve issues identified in the report, be

	presented to the Committee
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Overview and Scrutiny Management Committee: Wednesday 17th February 2016	
Budget	To scrutinise the Budget on the morning of the Cabinet meeting that agrees Cabinet's budget proposal to Council
Issue to raise from other Scrutiny Committees	

Economic and Environmental Wellbeing: Wednesday 17th February 2016	
Main item tbc	

Healthier Communities & Adult Social Care: Wednesday 24th February 2016	
Improving Access to Psychological Therapies	To consider how Sheffield can maximise the benefits of psychological therapies.

Children, Young People & Family Support: Monday 14th March 2016	
Looked after Children & Care Leavers Annual Report to Scrutiny	The Committee consider this report on an annual basis to understand the priorities and performance over the past 12 months
Annual Fostering & Adoption Report	The Committee consider this report on an annual basis to understand the priorities and performance over the past 12 months
Youth Services in Sheffield	An update on youth provision in the City including external providers and future plans for the service

Economic and Environmental Wellbeing: Wednesday 16th March 2016	
Main Item tbc	

Healthier Communities & Adult Social Care: Wednesday 23rd March 2016	
Main item tbc	

Safer and Stronger Communities: Thursday 7th April 2016	
Main Item tbc	
Committee Annual Report	A short item to comment on a draft of the Committee's section of the Scrutiny Annual Report
Police and Crime Panel Update	Verbal update from Cllr John Campbell (who is one of the Sheffield representatives on the PCP)
<u>Written Briefing</u> Welfare Reform	
<u>Written Briefing</u> Right to Buy Update	The Committee receive a bi-monthly update on Right to Buy figures and projections

Other work	
Children, Young People & Family Support Task and Finish Group: Prevent	
Healthier Communities & Adult Social Care Task and Finish Group: Homecare – assuring quality	Task group to finalise scope but will take a whole systems approach and is likely to focus on the quality of homecare, considering whether all parts of the system are joined up; training and skills of the social care workforce; how the way we commission and contract homecare can impact on quality and how well services meet individual needs, particularly cultural appropriateness.
Healthier Communities & Adult Social Care Sub Group:	Sub group of Committee Members to carry out work on Quality Accounts on

Quality Accounts	behalf of the Committee. The group will meet with providers twice; early in the process to identify issues it wants to see addressed in their reports, based on previous Quality Accounts, issues raised through scrutiny work and case work of members, and then again to comment on the final draft of the report.
Agenda items to schedule	
Children, Young People & Family Support:	
Annual meeting with Young Carers & Young People	Annual event (closed meeting for scrutiny committee not open to the public) Due to be held in April 2016
Economic and Environmental Wellbeing:	
Future Role of City Centre	Follow up to the Committee's discussion in October 2014.
Sheffield's International Economic Commission	April 2015: the Committee should (A) monitor the developments of Sheffield's International Economic Commission and (B) give consideration to (1) establishing a Task Group during 2015/16 to scrutinise the proposals in respect of the Commission
Library services in the city	During the discussion at July's meeting on Walkley Library the Committee agreed to add library services in the City in general to the Work Programme 2015/16
Streets Ahead	Committee requested an update following discussion of the Streets Ahead Action Plan on Street Lighting in July 2014.
Bus services in Sheffield	A Council Motion agreed at December's meeting referred this issue to the Scrutiny Committee, and 6 petitions reported to the same Council meeting were also referred to the Scrutiny Committee
Healthier Communities & Adult Social Care:	
Public Health Vision	The cabinet member is planning to review and refresh the vision for public

	health, adopted when the Council took on responsibility for the service. This would give the Scrutiny committee the opportunity to challenge and comment on the proposed vision.
Children's health and food	To look at the current picture in terms of obesity and under-nutrition in children in Sheffield, understand the influencing factors and consider how Sheffield could improve its approach.
Elective Care Review (CCG)	
Consideration of Task Group Report	By March 2016
Safer and Stronger Communities	
Welfare Reform	March 2015 meeting requested " officers continue to present update reports to the Committee in their current form, so that Members could request further information on specific items either when they received the report or at the subsequent meeting." The Committee may also wish to consider hearing from external organisations, e.g. Citizens Advice Bureau.
Housing+ Model and its Implementation	A formal report on the implementation of Housing+ is proposed, following which a Committee visit would be arranged to see how implementation is working 'on the ground.'
LAPs	Requests a report be presented to the Committee, with the Cabinet Member and Lead Officer being invited to attend the meeting
Housing delivery	This has been identified by the Council as a performance challenge and was discussed at the Overview and Scrutiny Management Committee on 30th July 2015. The Economic and Environmental Wellbeing (E&EW) Committee had a Task and Finish Group on this subject in 2014/15. Copies of the report back to the November 2015 E&EW Committee meeting and copies of the minutes have been circulated.
Support for rough sleepers in Sheffield	Council referred this item to the relevant Scrutiny Committee following a debate on a petition calling on the Council to open empty buildings as winter shelters for homeless people.

Written briefings/information/updates to schedule

Economic and Environmental Wellbeing	
Air Quality	Follow up to the Committee's discussion in February 2015.
Cycling Inquiry Progress	To update the Committee on implementation. In July 2014 the Committee asked for an update on progress in one year's time.
Modernisation of Cabinet Highways Committee - review of new arrangements	The Committee requested at its April 2013 meeting that a review of the new arrangements be undertaken following implementation
Enforcement action on litter dropping	A written briefing was requested at the Committee's September 2015 meeting
Healthier Communities & Adult Social Care	
Learning Disabilities	To include an update on progress of deregistration of learning disability care homes; update on progress on the 'Transforming Care' agenda; update on the development of a voluntary code of conduct for supported living.
Carers Strategy	The Committee considered the development of the Carers' Strategy in September, and requested that the final version of the strategy and action plan is presented to the Committee for comment.
Access to GP Services	
Dementia Strategy	
Care Act	
Annual Safeguarding Report	
Safeguarding Review	